



Loyola College of Social Sciences

(Affiliated to University of Kerala)

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Accredited (Third Cycle) with a CGPA of 3.72 on Four Point Scale at A Grade in 2014 NAAC

IQAC STEERING COMMITTEE CONSTITUTION 2019-20

SEPTEMBER 16, 2019

The Staff Council met at 2:30pm on 5-02-2019 to discuss, among others, the reconstitution of IQAC.

- Aby Tellas, Faculty Personnel Management Department, and Mr. Prasad, faculty Sociology Department, joined the IQAC team as IQAC Assistants.

IQAC shall function at 4 levels- (1) Steering Committee, (2) Executive Committee, (3) Core Committee, and (4) IQAC Team. The need for 4 levels is to facilitate collaboration, decentralization and smooth decision making and implementation of quality enhancement initiatives.

- 1. IQAC Steering Committee:** The composition of the IQAC steering committee is as per NAAC guidelines. The responsibilities of the steering committee include the following: (1) Ensuring that there is consistent improvement of quality in the college by meeting twice in a year; (2) Providing suggestions for quality enhancement of the college; and (3) Reviewing the activities of IQAC in the college; The composition of IQAC steering committee has been given below in Appendix 1.
- 2. IQAC Executive Committee:** The IQAC Executive Committee consists of the Principal, Vice-Principal, IQAC Coordinator and IQAC Assistant Coordinator. The Responsibilities of IQAC Executive Committee are: (1) Reviewing Plans of IQAC Team, (2) Sanctioning activities and plans at the IQAC and college level; (3) Presenting plans before Core Committee to ensure the cooperation of Departments and (4) Summoning meetings of Staff Council to implement IQAC initiatives.
- 3. IQAC Core Committee:** The IQAC Core Committee consists of the Principal, Vice Principal, IQAC Coordinator, IQAC Assistant Coordinator and HoDs of Departments. The responsibility of the Core Committee is to review and contribute to the plans of IQAC Executive Committees and to ensure that the Departments comply with the IQAC decisions and activities.
- 4. IQAC Team:** The IQAC team consists of IQAC Coordinator, Assistant Coordinator, IQAC Assistants and IQAC Support Staff. The responsibilities of IQAC Team are: (1) Planning for Quality enhancement, (2) Implementation of Quality enhancement initiatives in consultation with executive committee, (3) Documentation of Activities and Submission of Reports to external bodies.

THE IQAC STEERING COMMITTEE

Chairperson (Head of the Institution)	Dr. Saji P. Jacob, Principal
Teachers to represent all level	Dr. Sonny Jose (HoD, Department of Social Work) Dr. Prakash Pillai (HoD, Department of Personnel Management) Dr. Nisha Jolly Nelson (HoD, Department of Sociology) Dr. Pramod S.K. (HoD, Department of M.Sc. Counselling Psychology) Dr. Sunil Kumar (Librarian & Assistant IQAC Coordinator)
One member from the Management	Dr. (Fr.) Sabu P. Thomas, Vice- Principal
Few Senior administrative officers	Mr. Joy D.C., Head Administration
One nominee each from local society	Mr. Sarath Chandran, Patron, Cheruvackkal Residence Association (CRA)
IQAC Student Charter Representative	Rahul A., Personnel Management Department
Alumni and Employer nominee	Fr. Cletus
IQAC Coordinator	Dr. Jasmine Sarah Alexander
IQAC Team Members	Mr. Arun Gopinath, Aby Tellas, Mr. Prasad R.

Dr. Saji P. Jacob
Principal
Loyola College of Social Sciences
Thiruvananthapuram - 695 017



IQAC CHAIRPERSON