

# **LOYOLA COLLEGE OF SOCIAL SCIENCES THIRUVANANTHAPURAM**



## **CRITERION 5- STUDENT SUPPORT AND PROGRESSION**

### **5.3 STUDENT PARTICIPATION AND ACTIVITIES**

**5.3.2 Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities following duly established processes and norms (student council, students representation on various bodies)**

IQAC Student charter meeting minutes

## Meeting No 5

Minutes of the IGAC meeting  
held on October 15<sup>th</sup> 2016  
at 3.30 PM

→ Agenda

Meeting with the IGAC student  
chapter representatives

IGAC student chapter  
representatives Kannan G.S and Krishnendu  
were invited to the meeting. This was  
a follow up activity of the student  
chapter meeting that happened the  
previous day. The representatives were  
asked to brief the IGAC coordinator  
& principal regarding their major feedback.  
The following were the suggestions  
from the students.

- (i) Provide wifi facility in the ladies hostel
- (ii) ~~IGAC~~ Extend the library hours until 6 PM.
- (iii) Improve the quality of the canteen food.

→ Decisions taken

→ Suggestions were taken down for  
further discussion in the staff meeting.

→ Members Present.

KRISHNENDU. B.S

Kannan G.S

Dr. Antony Palachal

Dr. Jose boban k

The meeting came to an end at 4 PM.





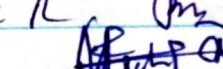
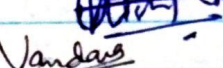
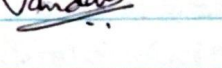
## Meeting No - 3

Minutes of the IGAC Meeting held on  
October 10<sup>th</sup> 2017 at 3.15 PM

## → Agenda

1. IGAC student charter meeting
2. Inducting students to IGAC and their duties

## → Members Present

Saji P Jaws   
 Sanny DSB   
 Ahy Telles   
 Francina Pa   
 Prakash Pillai R   
 Nisha Vally Nelson   
 Vandana Suresh 

The first agenda in the meeting was related with the recently conducted IGAC student charter meeting. Ms. Vandana S, the IGAC student charter leader was invited to the meeting to brief the gathering about the suggestions that the students want to put forward. She thanked the IGAC for providing such a platform for the students to voice their opinions. She also added that the feeling of being heard is important for the students. Vandana expressed satisfaction over the recently conducted student charter meeting since it was very productive and

also was enriched with the active participation of the students. One of the main suggestion she shared was regarding the functioning of the college canteen. There were multiple concerns raised regarding the various aspects of the canteen. The IOAC coordinator Dr Angelo conveyed that we are treating this as an emergency issue. Dr Nwhe suggested that a high level committee consisting of the Principal, Vice Principal & hostel wardens should be set up. This committee will directly oversee the functioning of the canteen. This suggestion was ~~was~~ accepted and was decided to recommend the same to the staff council.

Another issue that was being brought into the attention of the council by Vandana was that there is a lack of clarity regarding the criteria for the selection of 3 awards given during the end of the AIC year. In the previous batch there were concerns regarding it some because of the lack of clarity regarding the guidelines. She suggested that the students feel that it will be better if the students are provided an introduction to the different awards and the criterion adopted for each. The ~~can~~ IOAC felt that it was a welcome suggestion & also

the concern raised is genuine & needs to be addressed. So it was decided that a detailed introduction regarding the awards & the criteria will be provided to the students during the induction program itself.

The last suggestion that came up from the students part was to generate a mechanism to monitor the participation of all the students in the common programmes like EVM, because it was observed that a certain group of people who are always willing to work are the ones who end up doing the work all the time where as another section stays away from it. IATC Coordinator Dr Angelo replied that we will look into this matter. After the feedback session, Vandana was briefed regarding the various duties that were expected to be carried out by the student chapter. She was given the responsibility to divide & assign these duties among the students.

### → Decisions taken

(i) Feedback from the students & recommendation from the part of IATC will be communicated to the staff corner.

The meeting came to an end at 4.30 PM

22-10-2018; 3.40-4 pm; Sutter Hall (Place)

Agenda: To induct student chapter 2018-20

The IQAC coordinator and Asst. coordinator introduced the role of an IQAC Student Member - to ensure that the college is attempting to reach quality standards and documenting ongoing activities of the Department and College. The numbers of the students were collected and it was decided to form a Whatsapp group on an experimental basis. Students were asked to offer suggestions for the improvement of quality in college. Rameez offered few suggestions to improve appearance of podium. The others said they shall think about it and inform later. The meeting concluded at 4 p.m.

Participants.

Maharshid hashbas A. (7356860904)

Aayushya Sunil (7902740892)

Dr. Lincy Jacob (9567239171)

Merin Sunny (7025329514)

Ratul A (8281963635)

Rameez M Sydeek (9846082162)

Ashly G.S. (8593045125)

Jasmine Sarah Alexander

Angelo Mathew

[Arun Sabre-absent] (8078544672)

### IQAC STUDENT CHARTER MEETING

Time: 3.45 pm to 4.10 pm.  
Venue: JM Hall

Date: - 28/10/2019

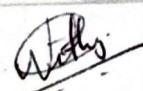
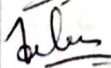
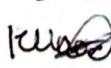

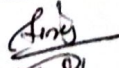
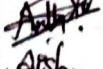
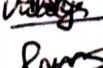


**Agenda:**

- 1) Introducing the juniors to IQAC
- 2) Taking suggestions for feedback for quality improvement.
- 3) Stressing the importance of reports of student associations like LAMPS, SALT, LASIE and LACS.

The student charter meeting started with introduction of new members. They were then briefed about IQAC student charter and its importance. The duties of the student charter were discussed namely, offering suggestions for quality improvement and documentation of the activities of the batch. A lot of suggestions came up from the group:

- Loyola is only plastic free in theory- all around the campus is full of plastics. We only segregate waste at the point of collection, after that we dump waste everywhere.
- Podium is in bad condition. The wooden sheet covering is peeling off it seems and a permanent engraving with glass of Loyola emblem would be more elegant than sticker
- Psychology Lab is only name-sake. Students don't know of such a facility. and Psychology reference books (at least e-books or photos) should be made available
- Women's rest room is a mess and unhygienic
- A stationary store should be made functional
- There are cordless mikes in the office which are not made available for student programmes. The existing sound system is very poor
- The Public Announcement System is not working in many classes. It's not clear. The thought for the day cannot be heard in many classes.
- The dumb next to Psychology classroom needs to be cleaned, so should the pits near Sutter hall.

The IQAC coordinator took these suggestions and said she would follow up on the same. The meeting concluded at 4.10 pm

SN.	Members	Sign	SN.	Members	Sign
1)	Nithya George				
2)	Feba K. R				
3	AADHIL. K. U				
4	Ansu Jacob				
5	Sr. Lisuy Jacob				
6	Arathy S.V				
7.	Aiswarya Jayan. R				
8	Rameez M Sydeek				
9.	Jasmine Sarah Alexander				

Academic Year 2019-20  
Meeting no 59

Date: 5-3-2020

Time: 4.15 pm - 4.45 pm

Venue: Sutter Hall

Agenda: IQAC Student Charter &  
College Union: Action on Feedback Taken.

Members Present:

1. Dr. Angelo Mathew
2. Jithin Rodrigues
3. Ashwini Prasad
4. Mexin
5. Arjun
6. Aadhil
7. Rahul
8. Kesiyaamol Mathew
9. Paine Jacob
10. Jasmine Sarah Alexander
11. Arun Chopinath

*(Handwritten signatures of the members listed above)*

The IQAC Coordinators submitted before the college Union the feedback on suggestions given by the charter. Regarding 3 areas - In audibility of Public Announcement system, Store for students and Green campus - student reps were placed in charge. Aadhil said he would report about Public Announcement system. Arjun took up the role to draw a business plan for the Stationary store. Ansu and Kesiya took up the green campus agenda to create a plan...

Some suggestion regarding Sutter Hall was made - the old banner stuck in Sutter Hall was coming down. The wooden planks near on the right side step to Sutter Hall was eaten by moths. The right front fan in Sutter hall wasn't working. The speakers and the connections in Sutter Hall has lost earthing. Angelo Sir said quotation for speakers have been given.



Meeting No.

16/11/2021


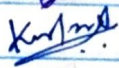

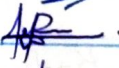
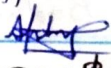

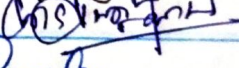
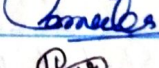

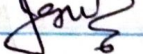
Time : 9:50am - 10:15am

Venue : J.M. Hall.

Agenda :

Student charter Meeting.

Participants :-

- |                             |                  |   |
|-----------------------------|------------------|---|
| 1. Sreethu Sreenivasan      | - MA Sociology   | -    |
| 2. Krishnendu-B             | - "              | -    |
| 3. Vishnu Shaji             | - M.A HRM        | -   |
| 4. Alan Berchmans           | - MSW            | -  |
| 5. Akshaya-S. Prakash       | HRM              | -  |
| 6. Chippy Raj               | HRM              | -  |
| 7. Chris Maria Jeanis       | HRM              | -  |
| 8. Aysha Sheikh             | MSc Psy          | -  |
| 9. Heerakaishna             | MSW              | -  |
| 10. Jasmine Sarah Alexander | IQAC Coordinator | -  |

The meeting started at 9:45am - The IQAC Coordinator conducted self-introductions of all students. Then the discussions, progressed on the following topics.

1. Duties of Coordinators and Student leaders, especially student associations - They have to ensure reports that are qualitative, with photos and participant lists.
2. Student Feedback - Students were asked to write about areas that required improvement - Suggestions were collected.
3. OBE Awareness was assessed.
4. Environment Audit duties assigned.

5. SSR submission in December 2021 - information passed to students.

OBE Awareness: Students acknowledged that training programmes, were provided to students on OBE at college and departmental level. However POs and PSO Awareness needed to be strengthened.

### Suggestions

1. Women's CELL
  - Women's Room needs to be maintained.
  - Napkin vending machine
2. Drinking water facility at Psychology Dept. not working.
3. Badminton court to be improved.
4. Library should have general books.
5. Student club activities need to be regular and LILA list incomplete (didn't cover those interested).
6. Career-oriented workshops can be held
7. Loyola Store - tea, coffee, snacks if paid.
8. Butler hall audio-output
9. Class rooms to be tidied of previous year stuff.
10. Mentoring discontinued.
11. OBE Awareness.
12. Environment - cutting trees for construction,
13. Class-timings.

18/11/2021

Time 12.30 PM.

13. Class timings 9.30am - 3.30am.

Agenda:- Student charter Meeting  
Platform:- online

### Participants

- |                         |                    |
|-------------------------|--------------------|
| 1) Sneha Mathew         | <del>Sneha</del>   |
| 2) Gopika Rajendran     | <del>Gopika</del>  |
| 3) Delha John           | <del>Delha</del>   |
| 4) Brijith Maria Thomas | <del>Brijith</del> |
| 5) Aarya Mathew         | <del>Aarya</del>   |
| 6) Reshma. N.R          | <del>Reshma</del>  |
| 7) Varsha. B.M          | <del>Varsha</del>  |
| 8) Sam Santhosh Mathew  | <del>Sam</del>     |

Today's meeting was primarily for DM Students and the other department students who were absent for IQAC Student charter meeting on 16<sup>th</sup> Nov. 2021.

As in the previous meeting, the students were introduced to the responsibilities of IQAC charter suggestions for quality improvement were also collected.

1. Conduct more programmes for LLA
2. Ensure participation of all students in college programmes
3. Effective implementation of sports and games.
4. Bring more inter-departmental competitions
5. IQAC can be convened earlier.