

Date:- 14/07/2020

Venue:- J M Hall

Time:- 2.30 PM

Ag

Agenda:- Discussion of Feedback Report

Participants

1. Dr Soji. P. Jacob
2. Dr Sabu
3. Dr Jasmine
4. Dr Sonny
5. Dr Prakash Pillai R
6. Dr Aluka
7. Dr Pramod

~~Dr Prakash Pillai R~~
~~Dr Aluka~~
~~Dr Pramod~~

Proceedings

The meeting started with a silent prayer. Principal Dr Soji welcomed everyone to the meeting & briefed them regarding the context. Dr Jasmine Savch Alexander, the SGAC coordinator took charge of the meeting from there on. She informed the meeting that this time also the student feedback was collected using the SSS provided by NMAC. Also this time around formal feedback was collected from the teaching & Non teaching staff. The issues & demand addressing at the college level will be taken up in this meeting and

She urged the HODs to address the remaining concerns at the dept level. The detailed analysis reports were sent to the Principal, Vice Principal & the respective dept heads on 8/6/2020.

Issues discussed

1. Dr Nisha explained that the lack of permanent faculty members in the dept of sociology is a hindrance in maintaining consistency.

Response:- Dr Sai explained the issue is beyond our limits to resolve as it is the University that allots permanent ~~seats~~ ^{posts}. We have completed all the procedures for the recruitment to the vacant permanent posts. He also assured one permanent faculty will join soon as we have received the order from the University to start the recruiting process. Mr Jay will be in charge of just tracking the process.

2. Dr. Jasmine mentioned there was a complaint mentioning of partiality from one of the students who has accused favouritism in the CE Markings.

Response:- Dr Sai responded that even though just one student raised the concern, we should take it seriously. He instructed Dr Jasmine to ensure more visibility to the exam related grievance committee.

3. Digital Divide (since the classes have gone online)

The HODs & teachers are asked to talk to the students of their respective depts & find out their concerns & difficulties.

Fr. Sabu mentioned if there are students from economically struggling background, the mgt. is willing to provide financial assistance to buy smart phones or get a better internet plan.

4. Syllabus covered in class

Among the respondents only 58.1% believe that 70% + syllabus is covered in the class. HODs entrusted with the task of talking to the teachers & ensure the portions are complete.

5. Dissertation submission

There is uncertainty over the mode of dissertation submission. Dr Nuhya will be in charge of following the developments regarding the same & informing the students immediately when a decision is made regarding the same by the University of Kerala.

6. Code of Conduct

The council observed that the code of conduct prevailing in the campus among the students, teaching & NTS is

Satisfactory. The code of conduct sessions in the Induction Programme & the professional ethics course administered to the students have been highly effective in ensuring the same.

7. Matters arising out of Training & NTS Feedback

(i) Areas teachers required training / FDP
Advanced training in qualitative & quantitative research strategies & methodologies. Dr Prakash entrusted to facilitate the same.

(ii) Most challenging aspects: Time management.
HODs entrusted to assess teacher workloads. Management will appoint non clerical & technical staff to ease the burden.

(iii) Job specific suggestions:
→ Workshops / trainings in legal education, social entrepreneurship, ecological social work paradigms.
→ students should be motivated to engage in more projects & researches presented

(iv) General suggestions
Artificial intelligence in social science should be explored

(v) Malayalam Typing, Data Mgt. software.
Ensure better job descriptions & role clarity.
The meeting came to an (NTS) end by 4.15 PM