

Emblem

The outstretched palm stands for love and service; the Veena (a musical instrument) represents art and letters; the lighted lamp symbolizes pursuit of knowledge and excellence; the stripes represent the coat-of-arms of St. Ignatius of Loyola and the open book proclaims the ideals of the Society of Jesus.

LOYOLA COLLEGE OF SOCIAL SCIENCES

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IMPORTANT PHONE NUMBERS

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College Office	:	2592059, 2591018
Principal	:	9747198138
Loyola Extension Services	:	2595097
Loyola Ladies Hostel	:	9400545260
Loyola School	:	2598585



LOYOLA COLLEGE OF SOCIAL SCIENCES

(Accredited (Third Cycle) with a CGPA of 3.72 on Four Point Scale at A Grade in 2014 NAAC)



HANDBOOK AND CALENDAR 2020 - 2021

Printed at
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Ph : 2598073

Name :

Course : Semester :



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Loyola College of Social Sciences
Sreekariyam, Dist. Thiruvananthapuram, affiliated to University of Kerala, Kerala as
Accredited
with CGPA of 3.72 on four point scale
at A grade
valid up to December 09, 2021*



Date : December 10, 2014
Revised Certificate Issued on April 02, 2018

Lathe
Director (Actg.)

EC(SC)/04/RAR/88



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Quality Profile

Name of the Institution : Loyola College of Social Sciences
Place : Sreekariyam, Dist. Thiruvananthapuram, Kerala

Criteria	Weightage (W _i)	Criterion-wise Weighted Grade Point (Cr WGP _i)	Criterion-wise Grade Point Averages (Cr WGP _i / W _i)
I. Curricular Aspects	100	370	3.70
II. Teaching-Learning and Evaluation	350	1370	3.91
III. Research, Consultancy and Extension	150	550	3.67
IV. Infrastructure and Learning Resources	100	350	3.50
V. Student Support and Progression	100	400	4.00
VI. Governance, Leadership & Management	100	310	3.10
VII. Innovations and Best Practices	100	370	3.70
Total	$\sum_{i=1}^7 W_i = 1000$	$\sum_{i=1}^7 (Cr WGP_i) = 3720$	

$$\text{Institutional CGPA} = \frac{\sum_{i=1}^7 (Cr WGP_i)}{\sum_{i=1}^7 W_i} = \frac{3720}{1000} = 3.72$$

Grade = **A**

Descriptor = **VERY GOOD**



Date : December 10, 2014

Lathe
Director (Actg.)

- This certification is valid for a period of Seven years with effect from December 10, 2014
- An institutional CGPA on four point scale in the range of 3.01 - 4.00 denotes A grade (Very Good), 2.01 - 3.00 denotes B grade (Good), 1.51 - 2.00 denotes C grade (Satisfactory)
- Scores rounded off to the nearest integer

Revised Certificate Issued on April 02, 2018

EC(SC)/04/RAR/88

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General Information

Founded in 1963, Loyola College of Social Sciences, is affiliated to the University of Kerala. The College is managed by the Kerala Province of the Society of Jesus. It offers courses in MA (Sociology), MSW (Social Work), MA (Human Resource Management), MSc (Counselling Psychology) and MSW (Disaster Management). Loyola College is a recognized research centre of the University of Kerala, preparing students for Ph.D (Sociology, Social Work & Management Studies). Programmes of the Centre for Adult Continuing Education and Extension (CACEE) of the university of Kerala and also conducted at Loyola. A full-fledged Extension Department, Loyola Extension Services, is a unique feature of the College. The publication wing brings out a bi-annual journal, Loyola Journal of Social Sciences, and other occasional publications. We have an active alumni association founded in the year 1965.

True to the Jesuit tradition of MAGIS (Excellence), Loyola strives to reach the benefits of higher education to the people, especially the marginalised. In reaching this goal we are guided by the Ignatian vision of life and its application in Jesuit education.

Vision

Fostering excellence in thinking, commitment and engagement for holistic transformation

Mission

Engaged knowledge building for grooming positive, innovative, and value-oriented thought leaders capable of driving sustainable social transformation.

Motto

Excellence in Life through Service.

Core values

- **Excellence /Magis**
- **Integrity**
- **Secularity**
- **Inclusiveness**

Goals of Jesuit Education

The pursuit of each student's intellectual development to the full measure of God-given talents is a prominent goal of Jesuit education. However, it is not through a simple amassing of information and preparing for a profession, though they are important in themselves, the Jesuit education strives for its ideal. The ultimate aim of Jesuit education is the full growth of the person, which leads to action, that is suffused with the spirit and presence of Jesus Christ, God and Man-for-Others.

Hence, a student of Jesuit college should become a person who is "well-rounded, intellectually competent, open to growth, religious, loving and committed to doing justice in generous service to the people." In other words, "we aim to form leaders in service, in imitation of Jesus, men and women of competence, conscience and compassionate commitment."

We believe that true education occurs only when students and teachers respond to the social reality and are able to enter into a proactive relationship with people. Considering the Indian context, the College focuses on a secular and genuinely democratic approach to life and activities. We hope to build in our students a genuine commitment to life, people and the nature that sustains us.

Guidelines for College Life

In keeping with the above goals of Jesuit education, the following guidelines are offered to the students of the College.

A. General Discipline

1. Students of Loyola are expected to deeply imbibe the goals of Jesuit education and manifest the same in their behaviour. They must show mature responsibility, hard work and discipline.
2. We insist on daily attendance and punctuality in classes, library hours, special talks and seminars, association meetings, and any other curricular and extra-curricular programme notified by the Principal.
3. Students are not allowed to hold any public demonstration in the college premises except with permission from the Principal.
4. Indiscipline, irregularity and unbecoming manner of behaviour will be sufficient reasons for temporary or permanent deletion of a student from the College rolls.

5. Value Education, Social Analysis, street theatre, rural live-in camps, study tours and such other growth-oriented programmes will be compulsory and students are expected to actively participate in them.
6. Students not staying with their parents or near relatives must reside in the College hostels, or in hostels approved by the Principal.
7. All should take care of the College furniture, books and premises and any damage caused must be made good.
8. Students are forbidden to collect money for any purpose without the written permission of the Principal.
9. The relation between male and female students must be characterised by mutual respect and maturity.
10. All students should earnestly seek to live the ideals of Jesuit education and promote a genuine family spirit among the staff, students and College authorities.

B. Leave and Attendance Rules

1. The Semester certificate of attendance and progress required for promotion and for admission to the University Examination will not be granted unless:
 - a) The student has the attendance prescribed by the University for the course.
 - b) The student has completed the course of instruction to the satisfaction of the authorities of the College and
 - c) The student's progress in studies and conduct have been satisfactory.
2. Every absence from College or during college time must be informed to the HOD, Principal or the Vice - Principal and teacher concerned in special cases of test/ seminar presentations or other programmes. Absence for more than 3 days must be informed to the HOD and principal or Vice Principal. On return from absence, the students shall submit a leave letter countersigned by the parent/guardian/warden. If the absence exceeds three days, medical certificate may be required.

C. Library Rules

1. Library being an important -learning resource, all are expected to make the best use of our College library. Adherence to library rules must be strict.

2. Keep Silence and do not make excessive noise or engage in any other activity that is likely to be disruptive or annoying to the library users.
3. The library will be open on all working days from 8.30 a.m. to 4.30 p.m.
4. Books may be borrowed for fourteen days. Fine will be collected for delay in returning the books on time.
5. Computers in the Library should be used only for academic purposes.

D. Rules for the Collection of Fees

At the time of admission the fees for the first year has to be remitted and for the second year at the beginning of the second year. Caution deposits remaining unclaimed after six months of the due date will stand forfeited and credited to the government revenue.

E. Excursion, Picnics, Camps & Study Tour

1. Students are not permitted to organise or conduct Excursion, Picnics or Study tours without the knowledge and consent of both HOD and Principal.
2. Heads of the department concerned shall be contacted for necessary arrangements and a detailed programme of travel, stay, places of visit etc. should be submitted to the Principal.
3. Normally, there should be at least two teachers (a male and a female) to accompany each team.
4. A seven day residential camp will be organized either in a slum or village during the course. Attendance is compulsory for the camp.

F. Timings to be Noted

Monday	3.40 pm- 5.00 pm- LET
Tuesday	8.00 am- 9.20 am-LAILA
Tuesday	2.30 pm- 4.00 pm-Value Education
Wednesday	8.00 am- 9.20 am-LACE
Wednesday	3.40 pm-5.00 pm- Environment Management & Biodiversity

ANTI RAGGING

Supreme Court of India orders curbing Ragging in Educational Institutions.

“Ragging” means the following

Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

Punishable ingredients of Ragging

Abetment to Ragging; Criminal conspiracy to ragging; Unlawful assembly and rioting while ragging; Public nuisance created during ragging, Violation of decency and morals through ragging; Injury to body, Causing hurt or grievous hurt; Wrongful restraint; Wrongful confinement; Use of criminal force; Assault as well as sexual offences or unnatural offences; Extortion; Criminal trespass; Offences against property; Criminal intimidation; Attempts to commit any or all of the above mentioned offences against the victim(s); Physical or psychological humiliation; All other offences following from the definition of “Ragging”.

Punishments

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institute punishments as per UGC guidelines shall be given to those found guilty.

Sexual Harassment Complaints Committee

This committee is set up on the recommendations of the Kerala University to provide for the effective enforcement of the basic human right of gender equality and guarantee against sexual harassment and abuse.

Co-Curricular Activities/Community Work

Loyola College has a rich tradition of extra-curricular activities. Along with the mandatory activities like Arts Club, Sports Club, Planning Forum, Social Work Club, Women Cell etc.the following units are offering services to the students.

A. Value Education, Inter-religious Celebrations

Value formation is one of the top priorities for Loyola. Every week a fixed time is spent for value clarification and reflection. Onam, Christmas and Id are celebrated in common.

B. Loyola Computer Centre

The centre offers courses to the students and staff and also provide facilities for data analysis using SPSS.

C. Loyola Research Centre

Loyola College is a recognised research centre for Sociology, Social work and Management Studies under the University of Kerala. Currently the supervising teachers are:

Dr. Anitha S.
Dr. S. Jayadev
Dr. Jasmine Sarah Alexander
Dr. Lekshmi V. Nair
Dr. Nisha Jolly Nelson
Dr. Prakash Pillai R.
Dr. Raju G.
Dr. Saji P. Jacob
Dr. Sonny Jose
Dr. Sunil John J.

D. Certificate / Diploma Courses (offered by the CACEE)

1. PG Diploma in Counselling Psychology
2. Certificate in Library and Information Science

E. Loyola Students' Counselling Centre

Loyola Students' Counselling Centre offers counselling to students and organises workshops, seminars, training sessions and need-based programmes for students, teachers, parents and those in helping profession.

F. Career Guidance and Placement Cell

The Alumni Association of the college is active in giving inputs through the career guidance and placement cell for informing students' career prospects and accordingly, organising various programmes, that could lead them to choosing their careers.

G. Live Lab

Live Lab provides training in Life Skills for children and youth. It functions also as a TOT Centre.

H. LACE

Realizing the pressing need to equip the students for the emerging national and global competitive job market, the IQAC of Loyola College embarked upon a new initiative for preparing and training the students for the major national competitive exams. This initiative is envisioned as a complimentary academic project of the college under the title "Loyola Academy for Competitive Exams" (LACE).

I. National Service Scheme

There is a N.S.S.Unit of the Kerala University functioning in this college and all students are members. Annual Special Camp is organized for 7 days in a selected village.

Programme officer : Dr. Anitha S.

J. Alumni Association

Every student of Loyola College becomes a member of Loyola Alumni Association by the end of the course. January 26, every year, is fixed as the day for the Annual Alumni meet. Alumni News Bulletin, a bi-annual publication is our major medium of communication. Every year our association conducts a job seekers' course for our outgoing students. An elected executive committee manages the affairs of the association. The Alumni Association has become a powerful instrument in maintaining close contact and friendship as well as in the ongoing formation of the Alumni.

K. Parent Teacher Association

A Parent Teacher Association is functioning effectively in the College. The Association takes keen interest in the development of the College by mobilizing support to various programmes of the College.

L. Loyola Extension Services (LES)

LES was registered in the year 1986, under the Charitable Societies Registration Act, as a resource centre of field involvement of the college. The aim and objective of starting LES, was to get the college out of the possible academic isolation and detachment of the conventional University education. Further, the UGC guidelines themselves envisaged Teaching, Research and Extension as the triple functions of the University system.

M. Social Labs

As an institution that forms social scientists and activists, the College has taken efforts to build up and use Social Labs where there is an integration of theory and practice, experimentation and experiential learning. These labs function under the overall supervision of the Principal and the immediate supervision of the Director of Loyola Extension Services. The various labs are:

Loyola Family Counselling Centre

Community Development Cell

Childline Nodal Agency

Loyola Research and Training Unit

N. Loyola Journal of Social Sciences (LJSS)

Initiated in 1987, LJSS is a multi-disciplinary peer reviewed bi-annual, presenting recent trends and developments in Sociology, Social Work, Psychology, Anthropology, Politics, Management, Rural Development and allied branches of Social Sciences. It is a veritable source for Academics, Social Scientists, NGOs, Practitioners, Planners and Students.

Contact Person : Editor : Dr. Prakash Pillai R.

O. Scholarship For deserving Students

A moderate sum is available every year for deserving candidates. Those interested in availing the same may contact the Principal / Vice Principal. Students are also encouraged to contribute to the fund.

Merit Awards

A committee appointed by the Principal will manage the distribution of the following awards and prizes:

- 1. Dr. Jose Murickan Retirement Endowment Gold Medal**
Instituted by the Loyola College Alumni Association to be awarded for the First Rank holder in MA Sociology.
- 2. Dr. Helena Judith Endowment Gold Medal**
Instituted by the Alumni Association for the First Rank holder in MSW Medical & Psychiatric Social Work Specialisation.
- 3. Fr. Joye James Retirement Endowment Gold Medal**
Instituted by the Staff and Alumni Association for the First Rank Holder in MSW-Community Development specialization.
- 4. Dr. Ravikumar S. P. Endowment Gold Medal**
Instituted by Dr. Ravikumar S.P. for the First Rank Holder in M.A. Human Resource Management.
- 5. Fr. Joseph Puthenkalam Memorial Gold Medal**
Instituted by the Management of the Loyola College to be awarded for the First Rank holder in MSc Counselling Psychology.
- 6. Prof: R. Gopalakrishan Nair Retirement Endowment Gold Medal**
Instituted by the Loyola College Alumni Association to be awarded to the best student project work (MSW)
- 7. Dr. E. J. Thomas Retirement Endowment Gold Medal**
Instituted by the Teaching Staff of Loyola College to be awarded to the best student project work (MA Sociology).
- 8. Dr. Mathew Zachariah Memorial Cash Award**
Instituted by Smt. Kunjamma Zachariah in memory of her husband Dr. Mathew Zachariah, former lecturer, to be awarded to the top scorer in the paper, Sociological Theories.

9. **Smt. Shirly Mathew Chakumkal Cash Award**
Instituted by Prof: C. J. Mathew to be given to the Top Scorer in the paper, Sociology of Marginalized Communities.
10. **Mr. T. S. Thomas Retirement Cash Award**
Instituted by the Staff and Alumni Association to be awarded to a Social Work Student with Potential.
11. **Dr. M.K. George Retirement Endowment Cash Award**
Instituted by the Staff and Alumni Association to be awarded to a Sociology Student with Potential.
12. **Mrs. Somi Jacob Cash Award**
Instituted by Mr. James (Somi's husband) and Mrs. Somi's class mates to be given to a Student with Potential
13. **Mr. N.V. John Memorial Scholarship**
Instituted by Dr. Usha John (Former Principal) and Ms. Sheela Robin to be given to Students with Potential.
14. **Mr. Shibu Haridas Memorial Students Scholarship**
Instituted by Batch 2003 to be given to the Students with Potential.
15. **Mr. George Prathap Endowment Award**
Instituted by MSW and MA Students of 1976-78 batch to be awarded to Students with Potential.
16. **Dr. Mariamma Joseph and Prof. R. Gopalakrishnan Nair Award**
Instituted by their families and Friends for deserving students.
17. **Loyola Jesuit Community Scholarship**
Instituted by Loyola Jesuit Community for deserving students.
18. **Dr. Murali Nair Scholarship**
Instituted by Dr. Murali Nair (1965-67 batch) as a tribute to his alma mater on the 50th year of his entrance to the college, given to a student who manifests interest in the culture and heritage of India.
19. **Dr. Mariamma Joseph Retirement Endowment Award**
Instituted by Late Dr. Mariamma Joseph to be given to (1) Best Student Award for Innovation, (2) Best Student Award for Campus Contribution (3) Best Student Award for Accomplishment.

20. **Smt. N.V .Vasumathy Awards**
Instituted by Late Prof: R. Gopalakrishnan Nair (Former Principal) to be given to the Kalathilakam and Kalaprathibha.
21. **Mr.K.J. Joseph Memorial Scholarship**
Instituted by Dr.Jose Boban K (Former Principal) in memory of his father Mr. K.J. Joseph to the second year Sociology students for their dissertation work.
22. **Cash Award**
Instituted by Dr.Jose Boban K (Former Principal) to be given to the Sociology student who is the top scorer in the paper 'Social Statistics'.
23. **Sargaprathibha Awards**
Instituted by Dr.Jose Boban K (Former Principal) to be given to the Sargaprathibha in art and sargaprathibha in writing.
24. **Felix Thomas (MSW 1979) Memorial Scholarship**
Instituted by his wife Mrs. Geetha Thomas (MSW 1979).
25. **Alumni Association Golden Jubilee Award**
Instituted by Alumni Association on its Golden Jubilee Year to be given to the First Rank holders in MA Sociology, MSW, MA HRM & MSc.

ADMINISTRATION

2020 – 2021

GOVERNING BODY

Rev. Fr. Mathew Elanjipuram S.J.	President
Rev. Fr. Mathew Pampackal S.J.	Vice-President
Rev. Fr. Peter Mulluparambil S.J.	Secretary & Treasurer
Rev. Fr. Pious Vachaparambil S.J.	Member
Rev. Fr. Stephen Chundanthadam S.J.	Member
Rev. Fr. Rachans Lukose S.J.	Member
Rev. Fr. Thomas Kuravanveliyel S.J.	Member

MANAGING COMMITTEE

Fr. Sunny Kunnappallil S.J.	Rector and Manager
Dr. Saji P. Jacob	Principal
Dr. Sabu P. Thomas S.J.	Vice Principal & Bursar
Fr. Saji J. S.J.	Assistant Professor

ADVISORY COMMITTEE

Mr. C. Balagopal	Mr. L. Radhakrishnan IAS
Dr. Elizabeth Mathew	Dr. Samson A.
Dr. G. Gopakumar	Dr. Sivaraman M.
Dr. G. C. Gopala Pillai	Dr. Thara Bai L.
Dr. K. A. Joseph	Prof. T.S.Thomas
Dr. Jose Boban K.	Dr. E. J. Thomas S.J.
Dr. S. Kevin	Dr. Usha John
Ms. Lida Jacob IAS	Dr. Usha Kandaswamy
Prof: Michael Tharakan	Dr. J.V. Vilanilam

COLLEGE COUNCIL

Dr. Saji P. Jacob	Dr. Pramod S.K.
Dr. Sabu P. Thomas S.J.	Dr. Sunil Kumar P.
Dr. Sonny Jose	Mr. Joy D.C.
Dr. Prakash Pillai R	Dr. Jasmine Sarah Alexander
Dr. Nisha Jolly Nelson	Fr. Saji J. S.J.
Dr. Jyothi Krishnan	

ACADEMIC COUNCIL

Dr. Saji P. Jacob	Dr. Prakash Pillai R.
Dr. Sabu P. Thomas S.J.	Dr. Nisha Jolly Nelson
Dr. Sonny Jose	Dr. Pramod S.K.
Dr. Jyothi Krishnan	

ANTI-RAGGING CELL

Dr. Nisha Jolly Nelson	Chairperson
Dr. Sonny Jose	Member
Dr. Sabu P Thomas S.J.	Member
Dr. Prakash Pillai R.	Member
Dr. Pramod S.K.	Member
Sr. Jossy Varghese	Member
Fr. Saji J.	Member

INTERNAL COMPLAINTS COMMITTEE

Dr. Prakash Pillai R.	Chairman
Dr. Sabu P. Thomas S.J.	Member
Dr. Sonny Jose	Member
Dr. Jasmine Sarah Alexander	Member
Dr. Francina P.X.	Member
Dr. Anitha S.	Member

ANTI-CORRUPTION AND VIGILANCE CELL

Dr. Sonny Jose	Chairman
Dr. Sabu P. Thomas S.J.	Member
Dr. Angelo Mathew	
Panathapuram	Member
Dr. Nisha Jolly Nelson	Member
Dr. Francina P.X.	Member
Mr. Joy D.C.	Member

ANTI-SEXUAL HARASSMENT COMMITTEE

Dr. Anitha S.	Chairperson
Dr. Sabu P. Thomas S.J.	Member
Dr. Prakash Pillai R.	Member
Adv. Sandya J.	Member
Sr. Jossy Varghese	Member
Fr. Saji J. S.J.	Member

GRIEVANCE REDRESSAL CELL

Dr. Sabu P Thomas S.J.	Chairman
Dr. Sonny Jose	Member
Dr. Prakash Pillai R.	Member
Dr. Angelo Mathew	
Panathapuram	Member
Dr. Nisha Jolly Nelson	Member
Dr. Pramod S.K.	Member

FACULTY

DEPARTMENT OF SOCIOLOGY

Dr. Saji P. Jacob M.A., M.Phil, Ph.D.	Principal
Dr. Nisha Jolly Nelson, M.A., Ph.D.	Assistant Professor in-charge of HOD
Mr. Andrew Michael S, MA	Assistant Professor
Dr. Lekshmi Chandran, MA, Ph.D.	Guest Lecturer

DEPARTMENT OF SOCIAL WORK

Dr. Sonny Jose M.S.W., M.A.(Psy.) Ph.D	Associate Professor & HOD
Dr. Sabu P. Thomas S.J., M.A.S.W., Ph.D	Assistant Professor
Dr. Francina P.X. M.S.W., Ph.D	Assistant Professor
Fr. Saji J., S.J., M.S.W., MA (Phi.), LLB.	Assistant Professor
Dr. Jasmine Sarah Alexander, MSW., Ph.D	Assistant Professor

DEPARTMENT OF PERSONNEL MANAGEMENT

Dr. Prakash Pillai R., M.S.W., Ph.D	Assistant Professor- in-charge of HoD
Mr. Aby Tellas, M.A P.M. & I.R.	Assistant Professor
Dr. Anitha S., M.S.W., Ph.D	Assistant Professor
Fr. Ranjit I. George S.J., MASW, MA (Phi.)	Assistant Professor
Dr. Angelo Mathew Panathapuram, MBA, Ph.D	Assistant Professor

DEPARTMENT OF COUNSELLING PSYCHOLOGY

Dr. Pramod S.K., MA, Ph.D.	Co-ordinator
Dr. Leena S.T., MA, Ph.D.	Guest Lecturer
Mr. Kiran S.	Guest Lecturer

DEPARTMENT OF DISASTER MANAGEMENT

Dr. Jyothi Krishnan	Co-ordinator & Associate Professor
Dr. Joice K. Joseph	Guest Lecturer

NON – TEACHING STAFF

Mr. Joy D.C.	Head Accountant
Ms. Beena Rani Y.B.	Senior Clerk
Sr. Jossy Varghese	Clerk Hr. Gr.
Mr. Augustin M.U.	Office Attendant Hr. Grade
Ms. Samitha M.	LD Computer Assistant
Mr. Prasanth M.S.	Office Attendant

LIBRARY STAFF

Dr. Sunilkumar P. M.Sc. M.LISc. Ph.D.	College Librarian (UGC)
Mr. George Mathew	Library Assisatnt

OFFICE ASSISTANT

Ms. Mini S.	Office Assistant
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HOSTEL ADMINISTRATION

Dr. Sabu P. Thomas SJ	Warden, Men's Hostel & Jesuit in-charge, Ladies Hostel
Sr. Leema Pulinkala SABS	Warden, Ladies Hostel
Sr. Jossy Varghese	Asst. Warden Ladies Hostel
Ms. Ragini S.	Office Assistant

LOYOLA EXTENSION SERVICES

Fr. Saji J. S J.	Director
Mr. Sanal	Office Assistant
Mr. Jobi A.P., M.A.	Coordinator, Childline
Ms. Anandavally Amma, M.A.	Community Organiser
Ms. Pushpa Bai S., MA	Counsellor (LFCC)
Ms. Mary Ann, MSW	Counsellor (LFCC)
Ms. Sobhakumari BA, DCA	Data Entry Operator
Mr. Rema	Office Assistant
Mr. Gopi G.	Gardener

Staff In-charges

Aby Tellas	NPTEL/ Swayam Mentor, Alumni News letter, Onam Celebrations, LET, Staff Picnic, Continuing Education(CACEE), Moodle, OBENodal Officer – AISHE, Kerala State Higher Education Survey, National Scholarship., IT Club
Andrew Michael S	LACE, Mentoring, New Year and Ignatian Prayer Service, Induction Programme
Angelo Mathew Pathanapuram	Advisor - College Magazine, Arts, Planning Forum, LILA, Entrepreneurship Development Cell
Anitha S.	Secretary – Alumni Association, Induction Programme Programme Officer NSS, Environment Management, Bio diversity, Energy Audit
Francina P. X.	Environment Management, Bio diversity, Energy Audit Sports, Value Education, Onam CelebrationNodal Officer- Unnath Bharath Abhiyan
Jasmine Sarah Alexander	Co-Ordinator - IQAC, SAAC, RUSA, NIRF, College Council, OBE
Joice K Joseph	Bio diversity Club
Jyothi Krishnan	Funded Research
Leena S T	Induction Programme, Morning Message, Women's Cell, New Year and Ignatian Prayer Service
Lekshmi Chandran	Environment Management, Bio diversity, Energy Audit
Nisha Jolly Nelson	HoD in-charge - Dept. of Sociology, Chair Person- Anti Ragging Cell, Member – College Council, Academic Council Academic Research, LACE , Arts
Prakash Pillai R.	HoD in-charge - Dept. of Personnel Management Member – Academic Council, Grievance Redressal Cell, Anti Ragging Cell, IQAC, Building Committee, Purchasing Committee, College Council, OBE, <i>Loyola Journal of Social Sciences</i> Treasurer – Alumni Association

Pramod S. K.	Course Coordinator - Dept. of Counselling Psychology, PG Diploma in Counselling PsychologyMember – Academic Council, Grievance Redressal Cell, Anti Ragging Cell, Building Committee, Purchasing Committee, Alumni Executive Committee, College Council, Committee against Sexual Harassment, Mentoring, Moodle, X'Mas celebration
Ranjit I. George	Assistant Co-ordinator – IQAC, Environment Management, Bio diversity, Energy Audit, Sports , Onam Celebration, OBEMember – Building Committee, Purchasing Committee, Library Committee
Sabu P Thomas S.J.	Vice Principal & Bursar Chief Superintendent – University Exams Right to Information, Meet Excellence, Union Advisor Men's Hostel Warden, Ladies Hostel in-charge, Infrastructure, Canteen, GYM, Tests conducted in the College, Supervision of Management Staff, Vehicle Arrangement, Co-ordinator- Induction Programme, College Day, Member- College Council, Grievance Redressal Cell, IQAC, Anti-Ragging Cell, Library Committee, Building Committee, Purchasing Committee, Committee against Sexual Harassment, Staff Picnic, RUSA, Academic Council
Sonny Jose	HoD , Dept. of Social Work, Staff Secretary, PTA Secretary Chairman – Anti Corruption and Vigilance Cell, Co-ordinator – Placement Cell & SAP, Job Seekers Course, Livelab, X'Mas celebration, Member - Induction Programme, Academic Council, Grievance Redressal Cell, Anti ragging Cell, IQAC, Building Committee, Purchasing Committee, College Council.
Sunil Kumar P	LITCOF, OBE, College Website, Course Coordinator – Certificate Course in Library and Information Sciences, Member - College Council
Vandana Suresh	LILA

STUDENTS' CHARTER

We, the Learners of Loyola College of Social Sciences, resolve to contribute to enhance the learning experience, and create an environment conducive for living, work and study. Therefore,

We, the **Learners** commit ourselves to:

- Contribute whole heartedly to the Engaged Knowledge Building.
- Involve voluntarily in curricular, co-curricular & extra-curricular activities
- Involve in extension activities under the auspices of our social labs
- Be open minded, research and action-oriented
- Ensure a safe, secure and healthy learning environment
- Undertake co-operative learning
- Protect and utilise optimally all resources-human, material and natural
- Be loyal and responsible to the Institution
- Build a positive association with other stakeholders of the Institution
- Be resourceful alumni to the college
- Transform the Institution into a key player in nation building and human development

The **Institution** commits to offer the **Learners**

- An ambience to partake in the Engaged Knowledge Building Process (KBP)
- A relevant updated curriculum
- Facilities for overall development through curricular, co-curricular & extra-curricular activities
- A safe, secure, healthy learning environment
- Provision of infrastructure and resources-human, material and natural
- Opportunities to develop social and gender sensitivity
- Involvement in research and extension
- Equal opportunity for learning and development
- Inter and Intra Departmental collaboration
- Adequate opportunities for placement and continuous learning
- Interactions with institutions of national and international repute
- Adequate and timely information to ensure transparency
- Counsel and appropriate action on deferrals
- Prompt and fair response to any grievance arising
- Training for preserving and enriching the natural environment
- Formation to evolve as leaders in service
- Opportunities to participate in nation building
- A partnership in life - long self development through association with the alma mater

TEACHERS' CHARTER

WE, the teachers, hereby endorse the responsibility for advancement of knowledge in Social Sciences and the development of the college into an institution of excellence through discharge of the following duties;

WE, the faculty commit ourselves to the institution by

- Being punctual and regular in the duties assigned
- Ensuring our availability and involvement during working times
- Contributing to the body of knowledge and development of the discipline
- Informing the HoDs regarding the progress of work
- Respecting the hierarchy within the Institution
- Adhering to guidelines and deadlines prescribed by the University/UGC
- Maintaining discipline during working hours
- Becoming role models to students in striving for excellence
- Engaging students in the development of knowledge
- Providing opportunities to students for total development
- Motivating students to partake in common programmes & community engagement
- Accompanying students in their day to day life- personal, academic and social
- Upholding the position of the mentor and providing counsel to students at all times
- Being sensitive and responding voluntarily to the needs of the Institution
- Organising programmes of excellence at State, National and International levels

- Participating in programmes in a manner upholding the dignity of the Institution
- Informing Principal/ Head of Department of consultancies undertaken
- Ensuring transparent transaction through appropriate documentation
- Cultivating network with stakeholders, Employers, PTA and the Alumni

The Management commits to the faculty through:

- Inculcation of ethical values
- Meeting welfare, recreational, social and security needs of the faculty
- Providing opportunities and imparting training to meet global standards
- Providing opportunities for growth and excellence - personal and career
- Creating opportunities for exposure and exchange
- Providing opportunities for growth and excellence - personal and career
- Maintaining harmony among the departments and its members
- Relating and cultivating networks of excellence
- Being sensitive to gender and family values
- Upholding the position of Mentor to all its faculty

JUNE - 2020

DATE	DAYS OF WEEK	PARTICULARS
1	MON	College reopens after summer vacation; Holy Mass
2	TUE	
3	WED	
4	THU	
5	FRI	World Environment Day
6	SAT	
7	SUN	
8	MON	
9	TUE	
10	WED	
11	THU	
12	FRI	World Day Against Child Labour
13	SAT	Second Saturday
14	SUN	World Blood Donor Day
15	MON	World Elder Abuse Awareness Day
16	TUE	
17	WED	
18	THU	
19	FRI	
20	SAT	Entrance Exam, GD & Interview - MSW /MA HRM (20-22)
21	SUN	
22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	International Day Against Drug Abuse
27	SAT	
28	SUN	
29	MON	
30	TUE	

JULY - 2020

DATE	DAYS OF WEEK	PARTICULARS
1	WED	
2	THU	
3	FRI	First Friday – Holy Mass
4	SAT	
5	SUN	
6	MON	
7	TUE	
8	WED	
9	THU	
10	FRI	
11	SAT	World Population Day/Second Saturday
12	SUN	
13	MON	
14	TUE	
15	WED	
16	THU	
17	FRI	
18	SAT	
19	SUN	
20	MON	Karkadaka Vavu (Holiday)
21	TUE	
22	WED	
23	THU	
24	FRI	
25	SAT	
26	SUN	
27	MON	
28	TUE	
29	WED	
30	THU	
31	FRI	Feast of St. Ignatius Loyola/ Id-UI-Ad'ha - (Bakrid) Holiday

AUGUST - 2020

DATE	DAYS OF WEEK	PARTICULARS
1	SAT	Adolescence Day
2	SUN	
3	MON	
4	TUE	
5	WED	
6	THU	Anti-Nuclear Day / Hiroshima Day
7	FRI	First Friday - Holy Mass
8	SAT	Second Saturday
9	SUN	Quit India Day
10	MON	
11	TUE	
12	WED	
13	THU	
14	FRI	
15	SAT	Independence Day - Holiday
16	SUN	
17	MON	
18	TUE	
19	WED	
20	THU	Sadbhavana Day
21	FRI	
22	SAT	
23	SUN	
24	MON	
25	TUE	
26	WED	
27	THU	Onam Celebrations / College Closes for Onam Holiday (28 Aug- 7 Sep)
28	FRI	Ayyankali Jayanthi - Holiday
29	SAT	Muharam - Holiday
30	SUN	First Onam - Holiday
31	MON	Thiruvonam - Holiday

SEPTEMBER - 2020

DATE	DAYS OF WEEK	PARTICULARS
1	TUE	Third Onam - Holiday
2	WED	Fourth Onam / Sree Narayana Guru Jayanthi- Holiday
3	THU	College reopens after Onam Holidays
4	FRI	
5	SAT	Teacher's Day
6	SUN	
7	MON	College reopens after Onam Holidays
8	TUE	
9	WED	
10	THU	Sri Krishna Jayanthi - Holiday
11	FRI	
12	SAT	Second Saturday
13	SUN	
14	MON	
15	TUE	
16	WED	World Ozone Day
17	THU	
18	FRI	
19	SAT	
20	SUN	
21	MON	World Alzheimer's Day / Sree Narayana Guru Samadhi Day - Holiday
22	TUE	
23	WED	
24	THU	
25	FRI	
26	SAT	
27	SUN	World Deaf Day / World Tourism Day
28	MON	
29	TUE	
30	WED	World Deaf Day

OCTOBER - 2020

DATE	DAYS OF WEEK	PARTICULARS
1	THU	International Day for Elderly/Blood Donation
2	FRI	Gandhi Jayanthi - Holiday / First Friday -Holy Mass
3	SAT	
4	SUN	
5	MON	
6	TUE	World Habitat Day
7	WED	
8	THU	
9	FRI	
10	SAT	World Mental Health Day/ Second Saturday - Department PTA
11	SUN	
12	MON	
13	TUE	
14	WED	
15	THU	
16	FRI	
17	SAT	
18	SUN	
19	MON	
20	TUE	
21	WED	
22	THU	
23	FRI	
24	SAT	UN Day/ Mahanavami - Holiday
25	SUN	
26	MON	Vijayadasami - Holiday
27	TUE	
28	WED	
29	THU	Milad-i-Sherif - Holiday
30	FRI	
31	SAT	

NOVEMBER - 2020

DATE	DAYS OF WEEK	PARTICULARS
1	SUN	Kerala Piravi
2	MON	
3	TUE	
4	WED	
5	THU	
6	FRI	First Friday - Holy Mass
7	SAT	
8	SUN	
9	MON	
10	TUE	
11	WED	
12	THU	
13	FRI	
14	SAT	Children's Day/Second Saturday/Deepavali
15	SUN	
16	MON	
17	TUE	
18	WED	
19	THU	National Integration Day
20	FRI	Child Rights Day
21	SAT	
22	SUN	
23	MON	
24	TUE	
25	WED	Day of Prevention of Violence against Women
26	THU	Anti - Dowry Day
27	FRI	
28	SAT	
29	SUN	
30	MON	

DECEMBER - 2020

DATE	DAYS OF WEEK	PARTICULARS
1	TUE	World AIDS Day
2	WED	
3	THU	
4	FRI	First Friday - Holy Mass
5	SAT	International Day of Voluntary Work
6	SUN	
7	MON	
8	TUE	
9	WED	
10	THU	World Human Rights Day
11	FRI	
12	SAT	Second Saturday
13	SUN	
14	MON	
15	TUE	
16	WED	
17	THU	
18	FRI	Minority Rights Day
19	SAT	Christmas Holidays (19 -28)
20	SUN	
21	MON	
22	TUE	
23	WED	World Farmer's Day
24	THU	
25	FRI	Christmas
26	SAT	
27	SUN	
28	MON	
29	TUE	College reopens after Christmas holidays
30	WED	
31	THU	

JANUARY - 2021

DATE	DAYS OF WEEK	PARTICULARS
1	FRI	New Year Prayer Service / First Friday-Holy Mass
2	SAT	Mannam Jayanti - Holiday
3	SUN	
4	MON	
5	TUE	
6	WED	
7	THU	
8	FRI	
9	SAT	Second Saturday / Loyola Alumni Day
10	SUN	
11	MON	
12	TUE	National Youth Day
13	WED	
14	THU	
15	FRI	
16	SAT	
17	SUN	
18	MON	
19	TUE	
20	WED	
21	THU	
22	FRI	
23	SAT	
24	SUN	National Girl Child Day
25	MON	World Leprosy Day
26	TUE	Republic Day - Holiday
27	WED	
28	THU	
29	FRI	Martyr's Day
30	SAT	
31	SUN	

FEBRUARY - 2021

DATE	DAYS OF WEEK	PARTICULARS
1	MON	
2	TUE	
3	WED	
4	THU	World Cancer Day
5	FRI	First Friday- Holy Mass
6	SAT	Second Saturday/ Common PTA
7	SUN	
8	MON	
9	TUE	
10	WED	
11	THU	
12	FRI	
13	SAT	
14	SUN	
15	MON	
16	TUE	
17	WED	
18	THU	
19	FRI	
20	SAT	World Day of Social Justice
21	SUN	Loka Mathrubhasha Day
22	MON	
23	TUE	
24	WED	
25	THU	
26	FRI	
27	SAT	
28	SUN	

MARCH - 2021

DATE	DAYS OF WEEK	PARTICULARS
1	MON	Social Work Day
2	TUE	
3	WED	
4	THU	
5	FRI	First Friday- Holy Mass
6	SAT	
7	SUN	
8	MON	International Women's Day
9	TUE	
10	WED	
11	THU	
12	FRI	
13	SAT	Second Saturday
14	SUN	
15	MON	World Consumer Day / International Day of the Handicapped
16	TUE	
17	WED	
18	THU	
19	FRI	
20	SAT	International Day of Happiness
21	SUN	International Day of Forests
22	MON	World Water Day
23	TUE	
24	WED	World T.B. Day
25	THU	
26	FRI	
27	SAT	
28	SUN	
29	MON	
30	TUE	
31	WED	

APRIL - 2021

DATE	DAYS OF WEEK	PARTICULARS
1	THU	World Autism Awareness Day
2	FRI	First Friday- Holy Mass
3	SAT	
4	SUN	
5	MON	
6	TUE	
7	WED	World Health Day
8	THU	
9	FRI	
10	SAT	Second Saturday
11	SUN	
12	MON	
13	TUE	Jalian Valabagh Day
14	WED	Dr. Ambedkar Jayanthi
15	THU	
16	FRI	
17	SAT	World Haemophilia Day
18	SUN	
19	MON	
20	TUE	
21	WED	
22	THU	World Earth Day
23	FRI	World Book Day
24	SAT	
25	SUN	
26	MON	
27	TUE	
28	WED	
29	THU	
30	FRI	

MAY - 2021

DATE	DAYS OF WEEK	PARTICULARS
1	SAT	World Worker's Day - Holiday
2	SUN	World Solar Energy Day
3	MON	World Asthma Day
4	TUE	
5	WED	World Day of Laughter
6	THU	
7	FRI	
8	SAT	Second Saturday / World Red Cross Day/ World Mother's Day
9	SUN	
10	MON	
11	TUE	National Technical Education Day
12	WED	Nurses' Day
13	THU	
14	FRI	
15	SAT	International Family Day
16	SUN	World News Day
17	MON	
18	TUE	
19	WED	
20	THU	
21	FRI	
22	SAT	
23	SUN	
24	MON	
25	TUE	
26	WED	
27	THU	
28	FRI	
29	SAT	
30	SUN	
31	MON	National Day Against Tobacco

COLLEGE DETAILS

- 1 Name of College with full address : Loyola College of Social Sciences
Sreekariam P.O.
Thiruvananthapuram - 695017
- 2 Year of commencement : 1963
- 3 University affiliation : University of Kerala
- 4 Phone Numbers : 0471 2592059, 2591018
- 5 Hostels : Loyola Men's Hostel
Loyola Ladies' Hostel
- 6 Name of the Zonal Deputy
Director of Collegiate Education : Dr. Veeramanikandan
- 7 Details of Management : Kerala Jesuit Society
- 8 Details of courses offered : 1) M.A. (Sociology)
2) M.S.W. (Social work)
3) M.A. (Human Resource Management)
4) MSc (Counselling Psychology)
5) M.S.W. (Disaster Management).
6) Ph.D (Sociology, Social work &
Management Studies)
7) Continuing Education (1. PG Diploma in
Counselling Psychology. 2. Certificate
in Library and Information Science.)

Student Strength

Name of Course	Sanctioned Strength	Admitted	Strength SC/ST/ OBC	As on 31.3.20		
				Male	Female	Total
M.A. Sociology-II nd yr.	25	23	17	7	16	23
MSW -II nd yr.	25	25	12	7	18	25
MA HRM - II nd yr.	20	16	8	7	9	16
MSc Counselling Psychology - II nd yr.	12	16	9	2	14	16
MA Sociology - I st yr.	25	23	16	3	20	23
MSW - I st yr.	25	26	10	3	23	26
MA HRM - I st yr.	20	20	13	5	15	20
MSc Counselling Psychology - I st yr.	12	18	13	2	16	18
Ph.D.	-	-	15	10	20	30
Certificate & PG Diploma Course	-	-	-	30	35	65
Total	164	167	113	76	186	262

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