

**LOYOLA COLLEGE OF SOCIAL SCIENCES
THIRUVANANTHAPURAM**



CRITERIA 7: Institutional Values and Best Practices

7.1.7- Disabled-Friendly, Barrier Free Campus

**7.1.7-4 College Initiatives for Disable Students
(Human Assistance, Reader, Scribe, Soft Copies of
Reading Material, Screen Reading)**

Assistive Technology

Student Reports

**Human Assistance- Scanned Copies of Scribe Approved
Permission Letters**

**LOYOLA COLLEGE OF SOCIAL SCIENCES
THIRUVANANTHAPURAM**



Assistive Technology

Assistive Technology

Assistive technology is technology used by individuals with disabilities in order to perform functions that might otherwise be difficult or impossible. Assistive technology can include mobility devices such as walkers and wheelchairs, as well as hardware, software, and peripherals that assist people with disabilities in accessing computers or other information technologies. Loyola College of Social Sciences makes use of such Assistive Technology for the wellbeing of students with disabilities. It enables students to access different online resources related to their academics. On 5th February 2019, an awareness session on Assistive technology was organized for the students with disabilities. The session was handled by Ram Kamal. He is the executive Director of Chakshumathi, Assistive Technology Centre. He is also a well qualified journalist with over 30 years of international reporting, editing, mass communication and branding experience. At presents Ram Kamal concentrates on social engineering activities pertaining to education, health, environment, social psychology, behavioral psychology and life style modification. The resource person spoke on different avenues of the topic and relevance of assistive technology for disable students. He also spoke in terms of access to such platforms.

The institution provides two types of Online Assistive Technology software for the students with disabilities;

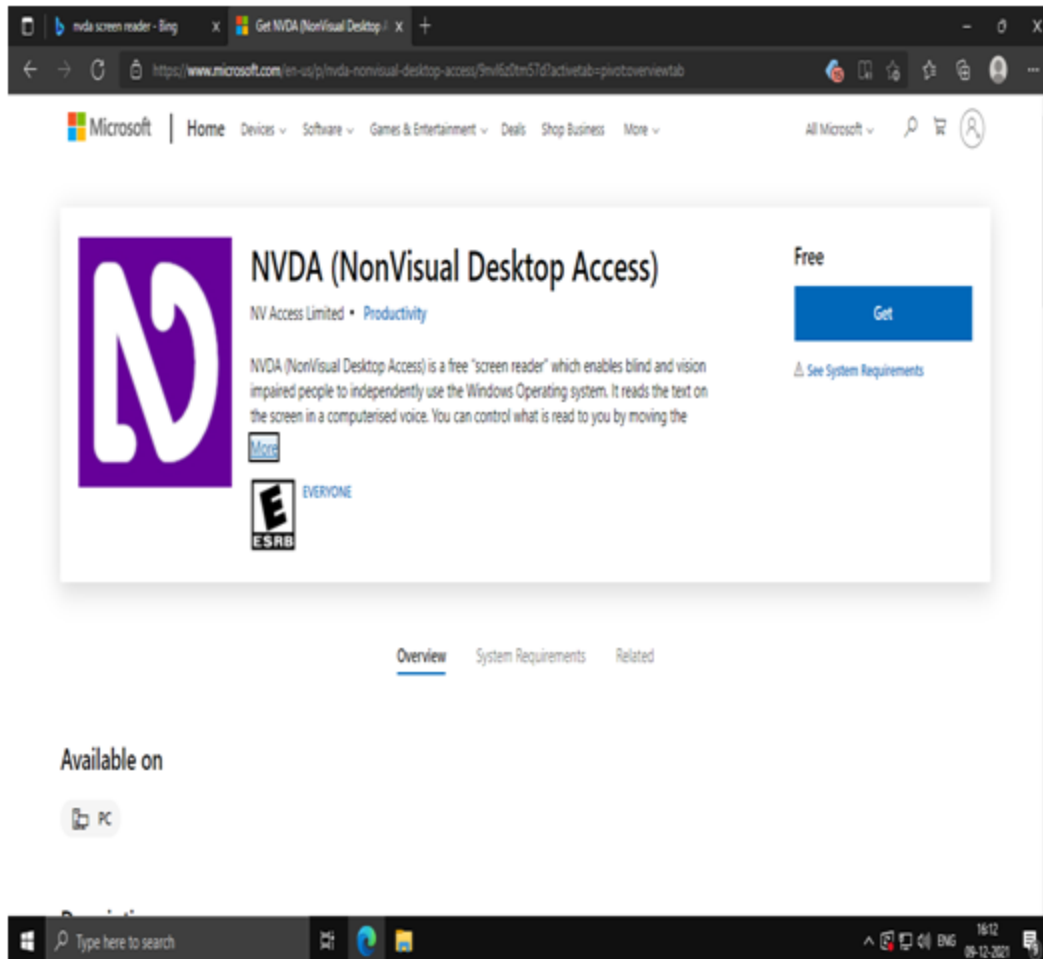
-) NVDA (NonVisual Desktop Access)
-) Bookshare

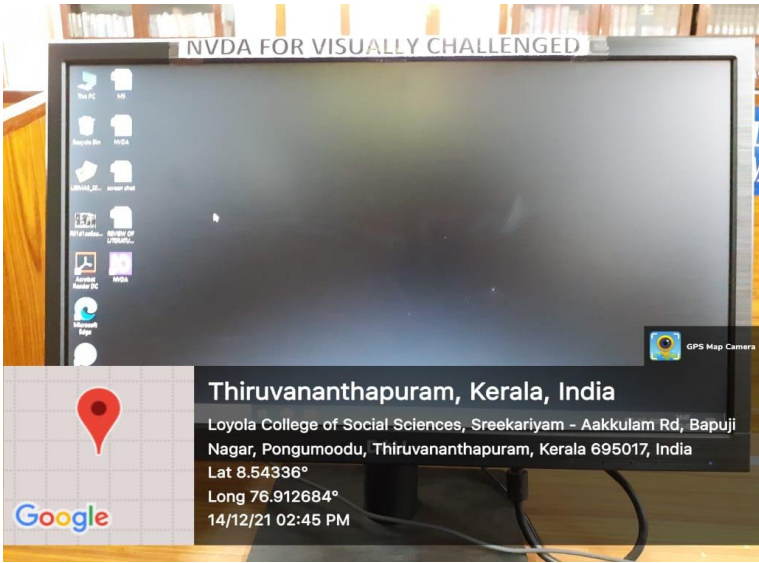
1. NVDA (NonVisual Desktop Access)

NVDA (NonVisual Desktop Access) is a free “screen reader” which enables blind and vision impaired people to independently use the Windows Operating system. It reads the text on the screen in a computerized voice. You can control what is read to you by moving the cursor to the relevant area of text with a mouse or the arrows on your keyboard. NVDA can also convert the text into braille if the computer user owns a device called a “braille display”.

Library facilitates the use of this Screen Reader for the students with disabilities. The software is installed in college library and students can easily access it. The librarian facilitates the arrangement for creating NVDA Login ID for the students. After that, each individual are given a user name and password for the same. In last the five years, following students had made use of NVDA Screen Reader:

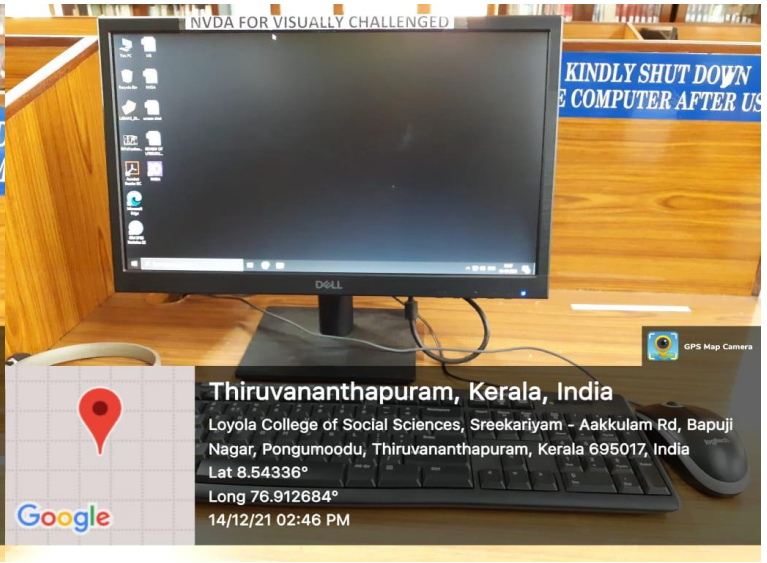
-) Meenu Ebi Rose- M.S.W (2017-19)
-) Sefi Saif- M.A. Sociology (2017-19)
-) Nabin K. S- M.A. Sociology (2017-19)





Thiruvananthapuram, Kerala, India

Loyola College of Social Sciences, Sreekariyam - Aakkulam Rd, Bapuji Nagar, Pongumoodu, Thiruvananthapuram, Kerala 695017, India
Lat 8.54336°
Long 76.912684°
14/12/21 02:45 PM



Thiruvananthapuram, Kerala, India

Loyola College of Social Sciences, Sreekariyam - Aakkulam Rd, Bapuji Nagar, Pongumoodu, Thiruvananthapuram, Kerala 695017, India
Lat 8.54336°
Long 76.912684°
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Thiruvananthapuram, Kerala, India

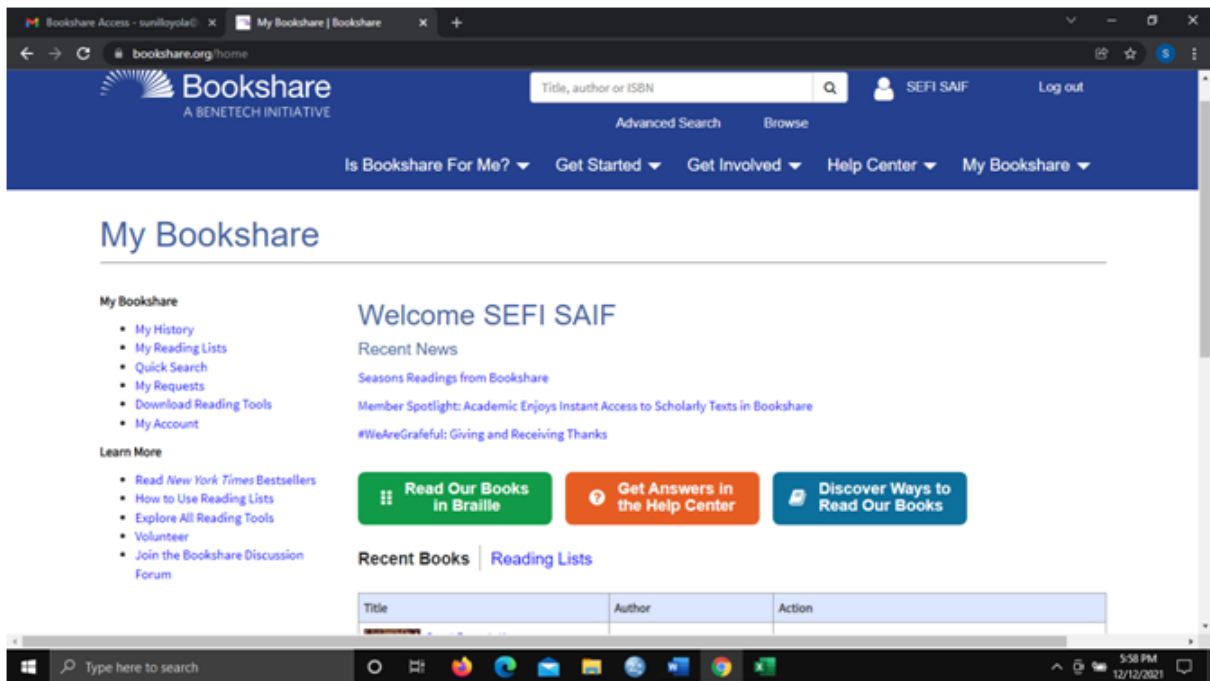
Loyola College of Social Sciences, Sreekariyam - Aakkulam Rd, Bapuji Nagar, Pongumoodu, Thiruvananthapuram, Kerala 695017, India
Lat 8.54336°
Long 76.912684°
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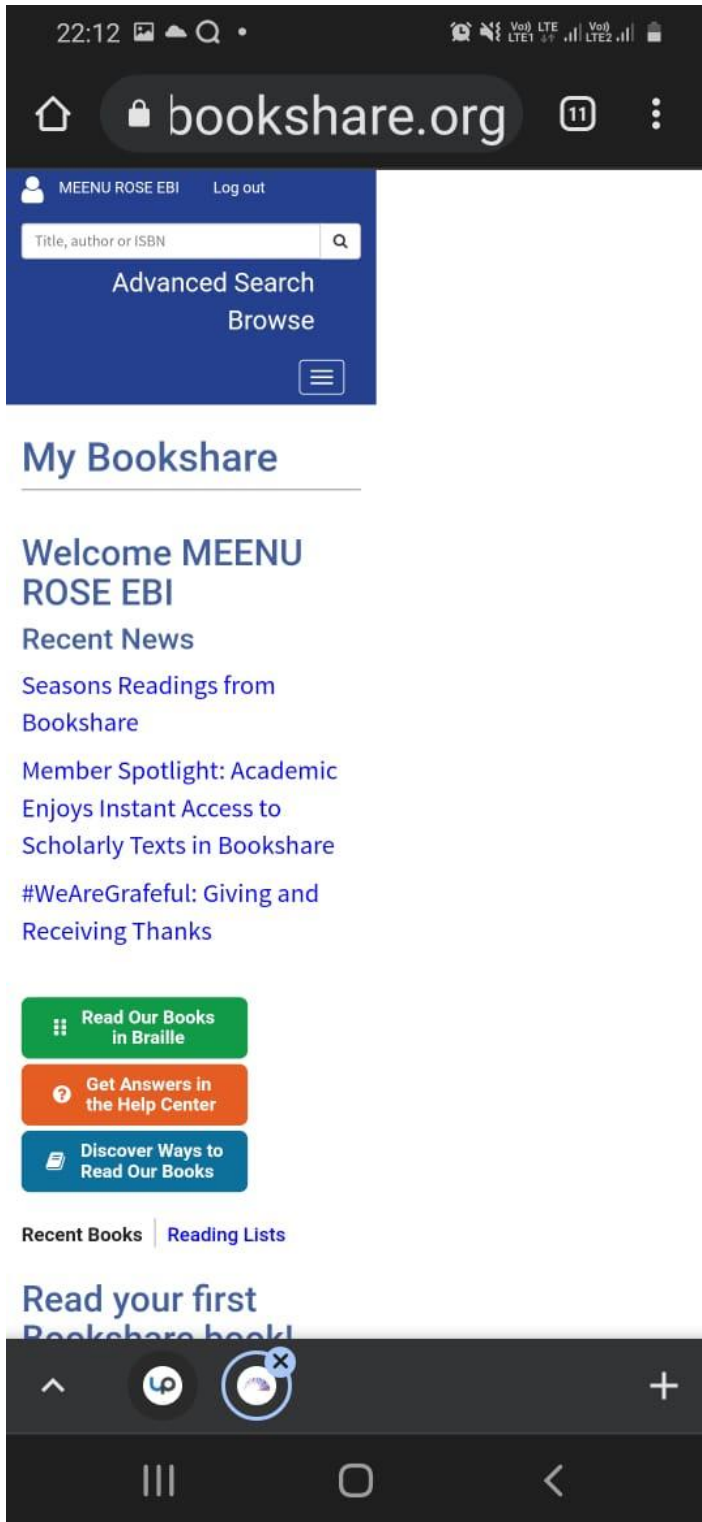


2. Bookshare

Bookshare is an accessible digital library available for all people with print disabilities. Bookshare makes reading easy with all titles available in a format to suit your needs. People with dyslexia, blindness, cerebral palsy, and other reading barriers can customize their experience to suit their learning style and find virtually any book they need for academics, work, or the joy of reading. This software is helpful for people especially who are visually challenged. The librarian facilitates its access to the students who need the same. Each student is given different User ID and Password. In the last five years following students have made use of Bookshare:

-) Meenu Ebi Rose- M.S.W (2017-19)
-) Sefi Saif- M.A. Sociology (2017-19)
-) Nabin K. S- M.A. Sociology (2017-19)





**LOYOLA COLLEGE OF SOCIAL SCIENCES
THIRUVANANTHAPURAM**



Student Reports

In the last 5 years, we have had 5 disabled students and intervention reports of these students have been attached below

Student Reports

1. Name of Student	:	Ananthapadmanabhan J
Batch	:	2016-18
Program	:	M.A. Sociology
Mentor	:	Dr. Nisha Jolly Nelson
Disability Type	:	Mild Autistic with Dyslexia

Ananthapadmanabhan was an M.A. Sociology student in the 2016-18 batch. He was a student with Mild Autistic type with Dyslexia. This was diagnosed since his childhood. It was very difficult for Ananthapadmanabhan to read and write. Since it was diagnosed from childhood, he and his family have accepted this disability.

The faculties in the department provided psychological support in academics. His classmates also took keen interest to support him in all fields. Ananthapadmanabhan is a singer and he actively participated in all cultural programmes that were conducted in the college. His mentor was Dr. Nisha Jolly Nelson. She was an active support for him throughout his academic year. Ananthapadmanabhan opt for scribe for his both internal and external exams. His friends helped him to find the scribe and also to complete the procedures in terms of getting its approval. He was also given extra time for internal and external exams as per the approval of university. As he belongs to the category of mentally challenged, and also who lacks in language ability, university had granted him 25% of Grace Marks in theory papers. Ananthapadmanabhan was able to complete his dissertation with the help of his mentor and his classmates. The college has helped him to overcome the struggles that he had to encounter in his academic life in Loyola.

2. Name of Student : **Meenu Ebi Rose**
Batch : **2017-19**
Program : **Master of Social Work (MSW)**
Mentor : **Dr. Jasmine Sarah Alexander**
Disability Type : **Visual**

Meenu was an MSW student in the 2017-19 batch. She is visually disabled, due to a condition Macular Dystrophy with 10% sight. Meenu's impairment was diagnosed only in 2016, a year before she joined Loyola. It was very difficult for Meenu and her family, especially her father, to accept her disability status. Meenu herself refused to accept her disability, and strove hard to prove to others she was okay. This led to worsening of her sight and eye pain.

The HoD talked to her parents and her mentor provided psychological support for her. Her mentor also talked to her father and encouraged him to allow her to take up civil services or other competitive exams because Meenu was a very intelligent student. Meenu qualified for UGC NET. Even though she did not opt for scribes, she was always given extra time for internal and external exams. Meenu learned primarily by listening to teachers in class. She would take down notes and get notes printed in extra large size. In student groups she would listen to others study. She found support among her classmates for learning. With regard to her dissertation, her mentor helped her acquire the help of Alumni to do the literature review and data analysis. Her batch mates provided her immense support in helping her complete her dissertation. Meenu was the first ranker in the batch. On passing out, her mentor also gave her career guidance support and provided her references to resources to assist her to become independent. A program was organized in the college for visually challenged during that year, in which resource person Ram Kamal, introduced Meenu and her batch mate Sefi to visual aids. Today Meenu is in Canada, married and presently undertaking a course.

3. Name of Student : **Sefi Saif**
Batch : **2017-19**
Program : **M.A. Sociology**
Mentor : **Dr. Nisha Jolly Nelson**
Disability Type : **Visual**

Sefi was an MA Sociology student in the 2017-19 batch. He is visually disabled, due to optical nerve issue. His impairment was diagnosed from a very early age. It was very difficult for sefi and his family to adjust with it. He was a very enthusiastic and energetic student who always possessed a positive attitude towards studies. He was very cooperative in class and was always accompanied by his classmates. All of his classmates tried their best to make him comfortable in class. With the help of classmates, he got opportunities to participate in stage programs and mimicry events. He got ample support from his mentor Dr Nisha Jolly Nelson. She always helped him and encouraged him in his curricular and extracurricular activities. She helped him to record his classes so that he can listen to it later and study. She also incorporated with other teachers to make him comfortable in classes.

She talked to his parents and provided mentorship and support for him. Dr. Nisha helped him to prepare for various exams and encouraged him to her to take up civil services or other competitive exams. He qualified for UGC NET. His friends and teachers helped him in arranging scribes for both internal and university exams. They also helped to develop individuality & self-reliance He learned primarily by listening to teachers in class. He found support among his classmates for learning. With regard to his dissertation, Dr Nisha his mentor helped him a lot to do the literature review and data analysis. His batch mates provided him with all possible help & support in to complete his dissertation. Sefi made use of the assistive technology facilities that was facilitated by the library. The major assistive technologies made available was; *NVDA* and *Bookshare*. On passing out, his mentor also gave career guidance support and provided references to resources to assist him to become

independent. A program was organized in the college for visually challenged during that year, in which resource person Ram Kamal, introduced Sefi to visual aids. Today after qualifying UGC NET Sefi is preparing for joining PhD. His teachers, mentor, friends and family help him a lot to overcome the obstacles he faced in his life.

4. Name of Student : **Nabin K S**
Batch : **2018-20**
Program : **M.A. Sociology**
Mentor : **Dr. Nisha Jolly Nelson**
Disability Type : **Visual**

Nabin was an MA Sociology student in the 2018-20 batch. He has an issue of low vision, and this impairment was diagnosed from his birth. He was an active student who shows a positive attitude towards studies and also in extracurricular activities. Dr. Nisha Jolly Nelson was his mentor and she supported him both in terms of academics and other activities. Nabin was a person who was very social and was not aloof for anything. He got an ample support from his classmates.

Library facilitates the use of assistive technological facilities and Nabin utilized such resources very well. He was an active user of Screen reader software called *NVDA* and digital library *Bookshare*. During his dissertation time Nabin utilized the software *Bookshare*. His mentor gave full support and guidance for the dissertation period and was able to complete it successfully. Nabin opted for scribe for both internal and external exams and he was also granted extra 40 minutes for the completion of exam. In his academic year he qualified UGC NET. Today Nabin is working in Kerala Grammen Bank.

5. Name of Student : **Ebin Thomas Babu**
Batch : **2020-22**
Program : **M.S.W (Disaster Management)**
Mentor : **JOICE K. JOSEPH**
Disability Type : **Writer's Cramp**

Ebin Thomas Babu is a M.S.W (Disaster Management) student in the 2020-22 batch. He suffers from a neurological disorder called Writer's Cramp. He finds difficulty in writing. Ebin's impairment was diagnosed during the final year under graduation period. He informed his HOD about the issue he had in terms of writing. The entire department supported him and provided necessary help. His mentor was Joice K Joseph. Under his guidance, Ebin moved forward to get a scribe for his exams.

Ebin had to undergo a long struggle to get approval of scribe. He visited medical college for many times to get the doctor's certificate that approves his neurological disorder. After getting the certificate, college helped him to finish the procedure easily. He was able to write his external exam with the help of scribe. The HOD gave permission to use tablet and laptop for the internal exam, as he had difficult in writing exams. Today he is continuing his studies in Loyola and now he is in 3rd Semester.

**LOYOLA COLLEGE OF SOCIAL SCIENCES
THIRUVANANTHAPURAM**



**Human Assistance- Scanned Copies of Scribe
Approved Permission Letters**

U2018/52/18

September 25, 2018

The Controller of Exams
University of Kerala
Thiruvananthapuram

Sub: Special concession to Mentally Challenged candidates-Grant of grace mark-reg.
Ref: University Order No. EA.1/674/2017 dt. 07.01.2017

Sir,

With reference to the U.O cited above I am forwarding herewith a request received from Mr. Ananthapadmanabhan J (Candidate Code: 56016115003, MA Sociology (2016-18) to grant grace mark of 25% in the failed papers of the 2nd Semester Examination. Kindly do the needful.

Yours faithfully,



Principal
Loyola College of Social Sciences
Thiruvananthapuram - 695 017



Encl: as above stated.

Special concession to Mentally Challenged candidates - Grant of extra time, scribe and grace mark - Sanctioned - Orders issued.

EXAMINATION A.I SECTION

No. EA.I/674/2017

Thiruvananthapuram, Dated, 07.01.2017

- Read:-
1. U.O. No. EA.I/1852/97 dated 20.1.1998
 2. U.O. No. EA.I/708/2010 dated 11.9.2010
 3. U.O. No. M&C 1.2.1736/2015 dated 25.9.2015

ORDER

Sanction has been accorded by the Joint Registrar (Exam II) to the following two mentally challenged candidates appearing for the Various University Examinations -2017 at being granted grace mark of 25% secured by the candidates in theory papers, as they are backward in language ability. Sanction has also been granted to an extra time of thirty minutes for answering each paper of three hours duration with proportionate reduction of time for papers of shorter duration and service of a scribe. The Principal/Chief Superintendent is authorised to appoint a suitable scribe for the candidate who could neither be an employee of the college nor one who is interested in the candidate. The grace mark may be awarded by the tabulation section as in the case of award of grace marks to sportsmen on the basis of the University Order in each case with proper attestation by the higher officers.

The candidates will be eligible for the above mentioned benefits for all the examinations whether regular or supplementary, taken within the period of the above course, provided they pursue the course without any break, and the disability is of a permanent nature. Separate orders are required to be obtained for each examination after the course period.

Sl. No.	Name of Candidates	Name of College/Course	Percentage of disability	Concession granted
1	Ananthapadmanabhan J	S ₁ MA Sociology Loyola College of Social Sciences, TVPM	40%	Scribe, extra time, grace mark
2	Anu B	S ₁ B.Sc Physics University College, TVPM	40%	Scribe, extra time, grace mark



Principal

Loyola College of Social Sciences
Thiruvananthapuram - 695 017

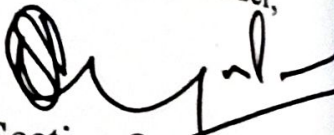
Orders are issued accordingly.

Sd/-
Rema M
Deputy Registrar IV (Exams.)
For Controller of Examinations.

To:

1. The Candidates
2. ~~The~~ Principal, 1. Loyola College of Social Sciences, TVPM
2. University College, TVPM
3. CBCSS
4. Stock File/ File Copy

Forwarded /By Order,


Section Officer

Sr/c-8

UNIVERSITY OF KERALA
(Abstract)

Special concession to blind candidates at University Examination – grant of extra time and scribe –
Sanctioned – Orders issued.

No. EA.I/ 673/ 2018

EXAMINATION A.1 SECTION

Thiruvananthapuram, Dated: 16/01/2018

Read:- 1. U.O.No.EA.I/1852/97 dated 20.01.1998
2. U.O No.M&C 1.2.1736/2015 dated 25.09.2015

ORDER

Sanction has been accorded by the Joint Registrar.II (Exams) to the following two blind candidates, appearing for various University Examinations - 2018, being granted an extra time of forty five minutes for answering each paper of three hours duration with proportionate reduction of time for papers of shorter duration and service of a scribe.

The Principal/ Chief Superintendent is authorised to appoint suitable scribes for the candidates who could neither be an employee of the college nor one who is interested in the candidate. Special care should be taken to ensure that the scribes appointed have almost the same standard as the blind candidates and their speed in writing is appreciably good. The candidates should take the examination at the time prescribed for its commencement. The remuneration to the scribes may be paid by the Chief Superintendent at the rate of Rs. 50/- (Fifty only) per paper from the advance amount drawn for the conduct of University Examinations and adjusted along with the bills for the conduct of the University Examinations.

The candidates will be eligible for the above mentioned benefits for all the examinations whether regular or supplementary, taken within the period of above course, provided they pursue the course without any break, and the disability is of a permanent nature. Separate orders are required to be obtained for each examination after the course period.

SI No	Name of candidate	Name of course & college	Percentage of disability	Concession granted
1	Silpa P	S1 MA Malayalam NSS College, Nilamel	100%	Scribe & extra time
2	Sefi Saif	S1 MA Sociology Loyola College of Social Sciences, Sreekariyam	100%	Scribe & extra time

Orders are issued accordingly.

Sd/-
Rema M
Deputy Registrar IV (Exams)
for Controller of Examinations

UNIVERSITY OF KERALA

(Abstract)

Special concession to blind candidate at University Examination-grant of extra time and scribe -
sanctioned - Orders issued.

EXAMINATION A.1 SECTION

Thiruvananthapuram, Dated:28/12/2018

- Read:- 1. UO.No.EA.I/1852/97 dated 20.01.1998
2. UO.No. M&C 1.2.1736/2015 dated 25.09.2015
3.. UO.No. EA.I/1801/2018 dated 06/08/2018

ORDER

Sanction has been accorded by the Joint Registrar (Exams II) to Nabin K S, a blind candidate, appearing for S1 MA Sociology Examinations -2019, at Loyola College of Social Sciences, Tvpm, being granted an extra time of forty five minutes for answering each paper of three hours duration with proportionate reduction of time for papers of shorter duration and service of a scribe.

The Principal/Chief Superintendent is authorised to appoint a suitable scribe for the candidate who could neither be an employee of the college nor one who is interested in the candidate. The remuneration to the scribe may be paid by the Principal/Chief Superintendent at the rate of Rs 250 /- (Rupees two hundred and fifty only) per paper after claiming the amount in separate bills immediately after the examination as per UO read as paper (3) above.

The candidate will be eligible for the above mentioned benefits for all the examinations whether regular or supplementary, taken within the period of above course, provided he pursues the course without any break, and the disability is of a permanent nature. Separate orders are required to be obtained for each examination after the course period.

Orders are issued accordingly

Sd/-

Rema Nair

Deputy Registrar IV(Exams)
for Controller of Examinations

To

1. Nabin K S
2. The Principal/Chief Supdt., Loyola College of Social Sciences, Tvpm.
3. The tabulation section concerned
4. Stock file/ File copy

Forwarded/ By Order



Section Officer

UNIVERSITY OF KERALA

(Abstract)

Special concessions to differently abled candidates for the University Examinations-granting of scribe and compensatory time – Sanctioned – Orders issued.

EXAMINATION A.1 SECTION

No.EA.I/508/ P/1-5/ 2021

Thiruvananthapuram, Dated 26/08/2021

- Read:- 1. UO.No. EAI/1801/2018 dated 06.08.2018
2.UO. No. EA.I/1000/2018 dated 17.12.2018
3.UO.No.EAI/1000/2/2021 dated 12.08.2021

ORDER

The State Human Rights Commission and UGC directed to revise the special concessions to the differently abled candidates. Accordingly the UO.read as (3) above is being issued.

The candidates noted below have requested to grant eligible special concession for the first semester MA/M.Sc/M Com/MSW examinations September 2021 onwards. The details of the candidates are listed below.

Sl No	Name of Candidate	Name of course/ College	Percentage of disability	Concession granted
1	Akash B Hari	M.Com, Mannam NSS College, Edamulackal, Anchal	60% disability (Locomotor disability)	Scribe and Compensatory time
2	Amod Rajendran	M Sc Physics University College, Tvm	40% disability (Visual Impairment)	Scribe and Compensatory time
3	Ebin Thomas Babu	MSW, Loyola College of Social Science, Tvm	45% disability (Writer's Cramp)	Scribe and Compensatory time
4	Haritha Das	M Com T.K.M College of Arts and Science, Kollam	50% disability (Physically Handicapped)	Scribe and compensatory time
5	Elsa Kurian	MA English All Saints College, Tvm	Seizure Disorder	Scribe and compensatory time

Therefore sanction has been accorded by the Joint Registrar (Exams II) to the candidates noted above (2020-2021 admission) who are appearing for the first semester MA/M Sc/M Com/MSW examinations September 2021 being granted the following special concessions.

(a) As per the provision the candidates with benchmark disability (40% and above) are granted the service of a scribe for the first semester University examinations September

2021. The Principal/Chief Superintendent is authorised to appoint a suitable scribe for the candidates who shall neither be an employee of the college nor one who is interested in the candidate. Special care shall be taken to ensure that the scribe appointed does not have education qualification higher than that of the candidates. The remuneration to the scribe shall be paid by the Principal/Chief Superintendent at the rate of Rs.250/- (Rupees Two Hundred and Fifty Only) per paper after claiming the amount in separate bills immediately after the examination as per UO read (1) above.

(b) The above noted candidates are being granted compensatory time of 20 minutes per hour for answering each paper.

The candidates shall be eligible for the above mentioned benefits for all the examinations whether regular or supplementary, taken within the period of above course, provided he/she pursues the course without any break, and the disability is of a permanent nature. Separate orders necessary for each examination after the course period.

Orders are issued accordingly

Sd/-
Jayasree B H
Deputy Registrar IV(Exam)
for Controller of Examinations

To

1. The Incumbents
2. The Principal/Chief Supdt.
3. The tabulation section concerned
4. Stock file/ File copy

Forwarded/ By Order


Assistant Registrar