

**LOYOLA COLLEGE OF SOCIAL SCIENCES
THIRUVANANTHAPURAM**



**CRITERIA 7: Institutional Values and Best
Practices**

7.1.8- Inclusion and Situatedness

7.1.8-3: Statutory Committees

Statutory Committees

Statutory committees stipulated by the government is set up and working in the institution. Any complaints with respect to inclusiveness shall be directed to the HoD or Principal, as per usual grievance redressal procedures. However, if the complaint involves SC/ST or Disabled students, or is of a gendered nature, such complaints shall be routed to the statutory committee appointed to handle specific issues. The major statutory committees working under college with regard to Inclusiveness Policy are:

-) OBC CELL
-) MINORITY CELL
-) SC/ST Harassment Prevention Committee



Loyola College of Social Sciences

(Affiliated to University of Kerala)

Sreekariyam, Thiruvananthapuram-695 017, Kerala, India

Telephones: +91-471-2591018, 2592059, Telefax : 91-471-2591760

Email : loyolacollegevm@gmail.com, lcsstvm@asianetindia.com

Web : www.loyolacollegekerala.edu.in

Accredited (Third Cycle) with a CGPA of 3.72 on Four Point Scale at A Grade in 2014 NAAC

Dec 23, 2021

CONSTITUTION OF STATUTORY AND NON-STATUTORY COMMITTEES

STATUTORY COMMITTEES

The statutory committees functioning in the college are listed below, along with the members under each committee.

S.N.	Committees/Cells	Members
1	Grievance Redressal Cell	Fr. Sabu P Thomas (Chairperson) Dr. Sonny Jose Dr. Prakash Pillai R. Dr. Angelo Mathew Dr. Nisha Jolly Nelson Dr. Jesline Maria Martin Mamen Dr. Jyothi Krishnan Dr. Jasmine Sarah Alexander Ms. Arya Mathew, Master of Social Work (Student Representative) Dr. Saji P Jacob (Appellate Authority) Contact No. of Chairperson: 9446980260
2	Public Information Officer	Fr Sabu P. Thomas Mr. Joy D. C. (Asst. Public Information Officer) Dr. Saji P. Jacob (Appellate Authority) Contact No. of PIO: 9446980260
3	Anti- Sexual Harassment Committee/Internal Complaints Committee	Dr. Anitha S. (Chairperson) Fr. Sabu P. Thomas Dr. Prakash Pillai R. Adv. Sandhya J. Sr. Jossy Varghese Fr. Saji J. Ms. Gopika Rajendran, MSW DM (Student Representative) Ms. Reshma N. R., M.A. Sociology (Student Representative) Dr. Saji P. Jacob (Appellate Authority) Contact No. of Chairperson: 8129694181

S.N.	Committees/Cells	Members
4	Anti-Ragging Cell	Dr. Nisha Jolly Nelson (Chairperson) Fr. Sabu P. Thomas Dr. Sonny Jose Dr. Prakash Pillai R. Dr. Jyothi Krishnan Fr. Saji J. Sr. Jossy Varghese Mr. Vishnu Shaji, M.A.H.R.M (Student Representative) Ms. Heera Krishna, M.S.W. (Student Representative) Dr. Saji P. Jacob (Appellate Authority) Contact No. of Chairperson: 9868154406
5	Anti-Corruption and Vigilance Cell	Dr. Sonny Jose (Chairperson) Fr. Sabu P. Thomas Dr. Angelo Mathew Dr. Nisha Jolly Nelson Dr. Francina P. X. Mr. Joy D. C. Mr. Sam Santhosh, M.S.W. D.M. (Student Representative) Dr. Saji P Jacob (Appellate Authority) Contact No. of Chairperson: 9895364053
6	SC/ST Harassment Prevention Committee	Dr. Aby Tellas (Chairperson) Dr. Nisha Jolly Nelson Dr. Francina P.X. Dr. Pramod S.K. Sr. Jossy Varghese Dr. Sabu P. Thomas Ms. Sreethu Srinivasan M.A. Sociology (Student Representative) Dr. Saji P Jacob (Appellate Authority) Contact No. of Chairperson: 9446488248
7	OBC Cell	Dr. Aby Tellas (Chairperson) Dr. Francina P.X. Mr. Andrew Michael Dr. Jyothi Krishnan Dr. Ammu Luckose Mr. Joy D.C. Ms. Beena Rani Y.B. Ms. Varsha B.M., M. Sc. Counselling Psychology (Student Representative) Contact No. of Chairperson: 9446488248
8	Minority Cell	Dr. Angelo Mathew (Convenor) Dr. Sonny Jose Fr. Ranjit I. George Dr. Nisha Jolly Nelson Dr. Pramod S.K.

S.N.	Committees/Cells	Members
		Dr. Joice K. Joseph Sr. Jossy Varghese Dr. Saji P. Jacob (Chairperson) Ms. Delna John, M.S.W. D.M. (Student Representative) Contact No. of Chairperson: 7356954327
9	Internal Committee for the Students with Disabilities	Dr. Sabu P Thomas (Chairperson) Dr. Sonny Jose Dr. Nisha Jolly Nelson Fr. Saji J. Mrs. Beena Rani Y. B. Mr. Biju K. S. (PTA Vice-President) Mr. Jino P. John (M.A. Sociology 2020-22 batch student representative) Contact No. of Chairperson: 9446980260

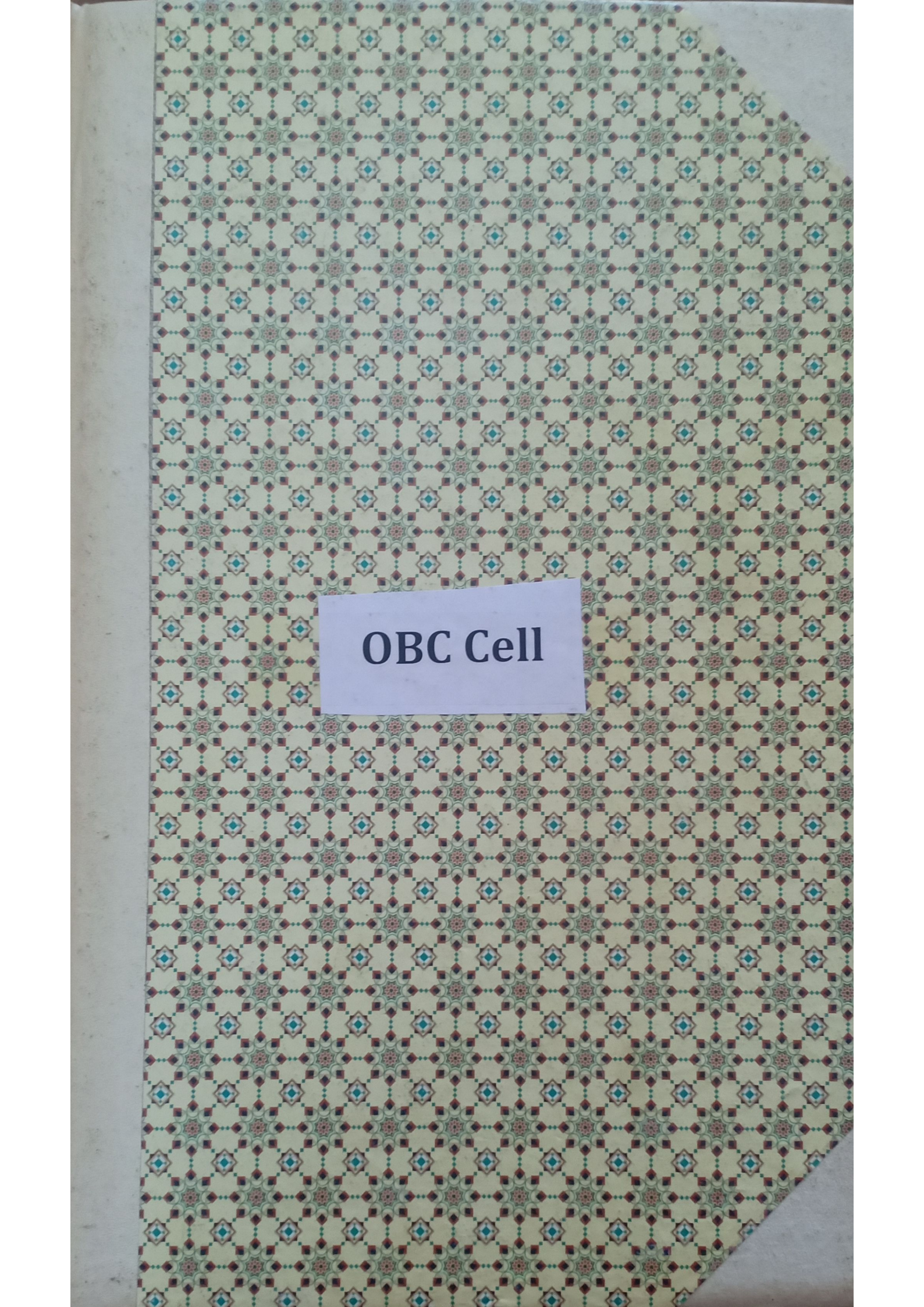
NON-STATUTORY COMMITTEE

1	Examination Related Grievance Committee	Dr. Sabu P. Thomas (Chief Superintendent) Dr. Sonny Jose Dr. Nisha Jolly Nelson Dr. Prakash Pillai R. Dr. Jesline Maria Martin Mamen Dr. Angelo Mathew (Staff in charge of CACEE) Mr. Joy D.C. (Head Accountant) Ms. Akshaya Prakash, M.A.H.R.M. (Student representative) Contact No. of Chairperson: 9446980260
2	Infrastructure Development and Maintenance Committee	Dr. Prakash Pillai (Chairman) Fr. Sabu P Thomas Dr. Sonny Jose Dr. Angelo Mathew Ms. Francina P. X. Dr. Anitha S. Dr. Saji P. Jacob (Appellate Authority) Contact No. of Chairperson: 9447865148
3	Institutional Ethics Committees	Dr. Saji P. Jacob (Chairman) Adv. Sandhya S. (Legal Expert) Dr. Usha Kandaswamy (External- Social Worker) Dr. Pushpam M. (External- Sociologist) Dr. Tissy (External- Psychologist) Dr. Somasekharan Nair (External-Statistician) Dr. Kishore Somanathan (External-Medical Expert) Mr. Gopakumar (External- Lay person) Dr. Sabu P. Thomas S.J. (Covenor) Dr. Nisha Jolly Nelson (Internal- HoD Sociology) Dr. Sonny Jose (Internal- HoD Social Work)

		Dr. Promod S.K. (Internal- HoD Psychology) Dr. Prakash Pillai R. (Internal- HoD MAHRM) Contact No. of Chairperson: 9400357968
4	IQAC Steering Committee	Dr. Saji P.Jacob, Principal (Chairperson) Dr. (Fr.) Sabu P. Thomas (Management Representative) Fr. Cleetus Vincent, Director, Jubilee Hospital, Trivandrum (Alumni/Employer Representative) Mr. Baby Prabhakaran, Director, Bluepoint, Trivandrum Mr. Mohanan, Cheruvackal Residence Association (CRA) President (Local Society Representative) Ms. Krishnendu B., M.A. Sociology (Student Representative) Mr. Alan Berchmans, M.S.W. (Student Representative) Ms. Chippy Raj, M. A. H.R.M. (Student Representative) Ms. Aiysha Areeba, M.Sc. Counselling Psychology (Student Representative) Ms. Sneha Mathew, M.S.W. D.M. (Student Representative) Dr. Sonny Jose, HoD, Social Work Department Dr. Prakash Pillai, HoD, Personnel Management Department Mrs. Jesline Maria Martin Mamen., HoD, Psychology Department Dr. Nisha Jolly Nelson, HoD, Sociology Department Dr. Jyothi Krishnan, HoD, Disaster Management Department Dr. Sunil Kumar (Librarian) Fr. Ranjit George S.J., IQAC Assistant Coordinator Dr. Jasmine Sarah Alexander (IQAC Coordinator) Mr. Joy D.C. (Administrative Staff Representative) Mr. Arun Gopinath (IQAC Support Staff) Contact No. of Chairperson: 9400357968


Dr. Saji P. Jacob
Principal
Loyola College of Social Sciences
Thiruvananthapuram - 695 017





OBC Cell

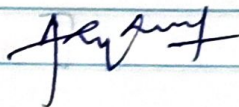
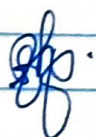
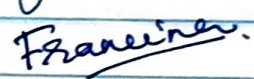
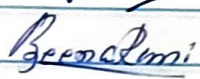
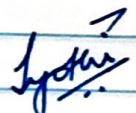
Date: 26. Oct. 2021

Venue: TM Hall

Time: 3.00 pm.

- Agenda:
- 1) Introduction about the functioning & purpose of the OBC Committee/Cell
 - 2) Scholarships
 - 3) Mandate for handling discrimination cases (if any)
 - 4) Any other

Members Present.

- 1) Dr. Abhy Tella (Chairman) 
- 2) Andrea Michael. 
- 3) Dr. Francis P. X. 
- 4) MS. Beena Remi YB 
- 5) Dr. Leena S.T 
- 6) Dr. Jyothi Krishnan 

Discussions taken.

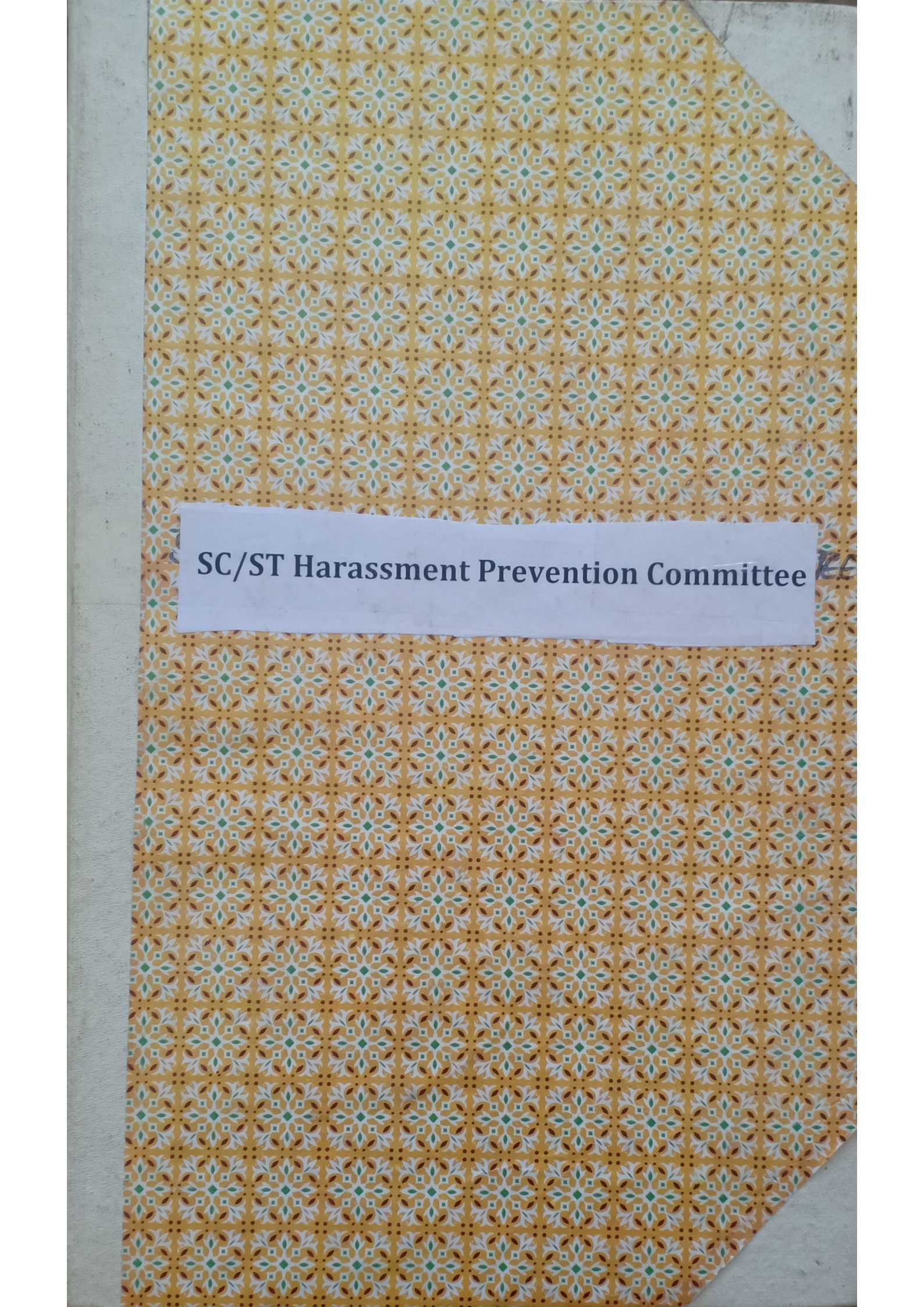
- ① The Committee members discussed about the role and functioning of the OBC Cell.

The Committee decided to map the socio economic background of the OBC Students in each batch. This mapping will help in assessing the needs of the students, based on which they will

be encouraged to apply for scholarships.

The committee decided to hold an Orientation Session for OBC students regarding the schemes and programmes for OBC students and eligibility criteria.

Meeting adjourned at 3.25 pm.



SC/ST Harassment Prevention Committee

Minutes of the meeting

Date:

Venue: Principal's chamber

The meeting of the SC/ST Harassment Prevention Committee started with a silent prayer.

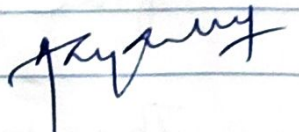
The Chairman put forth the aims & objectives of the committee and its importance.

The members discussed the following concerns and suggested possible solutions.

- To ensure a conducive and healthy environment in the campus where all ~~such~~ SC/ST students feel safe, secure and treated as humans.
- provisions for addressing their emotional needs and concerns (if any)
- to communicate with the students about different scholarship programs sponsored by government & UBL.
- Generally to motivate them for a better future & career

The chairman thanked all the members and the meeting was adjourned at 7pm.

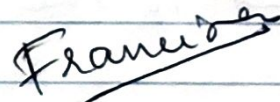
Members present:

Aby Tekas (Chairman) 

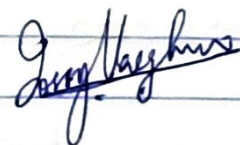
Dr. Saji P. Taula (Appellate Authority)

Dr. Sabu P. Thomas ST 

Dr. Kisha Tolly Mubun 

Dr. Bonmina P. X. 

Dr. Premad S.K. 

Dr. Jeeva Varghese. 

Date: 06.10.21
Time: 3.30 pm

Venue: TM Hall

Agenda: 1. Reviewing the activities
2. Update on the scholarships received.

Members present:

Dr. Abhy Teltar (Chairman)

Dr. Nisha Tolly Nulins

Dr. Banina P. X.

Dr. Pramed S. K.

Dr. Jincy P. Thomas A.D.

Jessy Varghese

Jayant
~~Dr. Nisha~~

~~Pranava~~

~~J. P.~~

~~J. V.~~

↳ The committee ensured that all 12 students who belongs to SC is

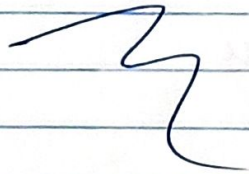
getting the e grant scholarship on time.

↳ There are 3 students each in Canceled Sociology depts., one in DM, 5 in new depts. making the total of 12 students in the college.

↳ They^o all ^{are found to be} self empowered and very active in curriculum & Co-curricular activities of the college.

↳ No issues of discrimination is reported or affixed to these students.

↳ the meeting was adjourned by 4:15 pm



MINORITY CELL

3

MINUTES OF THE Inception meeting of the Minority Cell.

Date : 6-10-2021

Venue : JM Hall

Agenda: Formal inception of the statutory committee for minority affairs.

Members Present:

1. Dr. Angelo Mathew (convenor)
2. Dr. Joice K. Jacob
3. Dr. Pramod, SA
4. Sonny Toke
5. Jony Varghese
6. Dr. Nisha Jolly Nelson
7. Fr. Ranjit George
8. Dr. Saji Jacob. - chairman

(Signatures)

An inception meeting of the minority cell was formulated as directed by the Government. The importance of such a committee is reiterated by the representative of the college management. Fr. Ranjith George and it is decided to ascertain the number of students attending various courses belong to different minority groups. The chairman of the cell, the principal of the college told the meeting that, minority status enjoyed by our college gives us various benefits in terms of recruitment of faculty and students. Meeting was concluded by the formal vote of thanks extended by the convenor Dr. Angelo Mathew by 4 pm.